

# BARLING MAGNA PARISH COUNCIL

www.barling-magna.org.uk

CHAIRMAN:  
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CLERK:  
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## AGENDA

### YOU ARE HEREBY SUMMONED TO A MEETING OF THE BARLING MAGNA PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL ON THURSDAY 8<sup>th</sup> MARCH 2012.

( Commencing at 7.30pm. )

1. **To Record the Members Present:**
2. **Apologies and reasons for absence:**  
To be received by the Clerk in person via: email, letter and telephone.
3. **To Receive Declarations of Interests:**
4. **Guest Speaker:**
5. **Public Forum:** 5 minutes only set aside for each Councillor, visiting Councillors and members of the public.  
PC Steve Thomas and/or representative
6. **To Receive the Minutes of the Parish Council Meeting of 9<sup>th</sup> February 2012.**
7. **Matters Arising** (not included on the Agenda)
  - i (Minute 228/i) **Security patrol on the haul road.**  
To report misuse of the haul road, The security Mobile Number 078256 80936 (24hrs/7days week).
  - ii (Minute 228/ii) **Website.**  
The Clerk's report: Information for History and advertisements for future events required.
  - iii (Minute 228/iii) **Draft flier of information and guidance to all horse and car owners.**  
Councillor Mrs J Bulman's report:
  - iv (Minute 228/v) **The 'Start up' information re: administration by RCCE**  
Clerk's report:
  - v (Minute 248) **Citizen of the Year**  
To discuss
  - vi (Minute 248) **Funding for Hall**  
To discuss
  - vii (Minute 248) **Seasonal care of old folk**  
To discuss
8. **To Receive the Minutes of the Extraordinary Parish Council Meeting of 28<sup>th</sup> February 2012.**
9. **Matters Arising to P&C:**
10. **Councillors Action List updates**  
To discuss:
11. **Administration Review Committee** (Cllrs: Mr J Allen, Mr R Gardiner, Mr M Pearmain and Mr S Sterry)  
To receive the Clerk's research on the Charity setup process

12. **Diamond Jubilee Advisory Committee:** (Cllrs: Mrs J Bulman, Mrs D Dobson, Mr R Gardiner and Mrs I Knight).  
The Committee report
13. **H&S Advisory Committee** (Councillors: Mr Gardiner, Mrs I Knight, Mr M Pearmain, Mr S Sterry and Mr C Wood).  
Councillor Mr S Sterry advised that the H&S document will be ready for the AGM in May 2012.
14. **Parish Council Publicity Committee** (Cllrs: Mrs J Bulman, Mr S Sterry, Mr M Steptoe and Mr J Edmunds).  
The Clerk's research re: Planning permission and costs for three large 'stand alone' Village Notice Boards.
15. **Parish Plan Steering Committee Meeting**  
(Public members: Chairman Mrs Barbara White, Mr John White, Mrs Katie Ball, Mrs Carol Steptoe and Cllrs: Mr S Sterry, Mrs I Knight and Mr B Summerfield as Sutton representative).  
Councillor Mr S Sterry's report:
16. **Public Meeting at the Castle Pub on Monday 12<sup>th</sup> March 2012 7.30 for 8 pm**  
Consultation on the proposed Energy Saving process by selected individual Streetlight 'timed off's' from 12 Midnight to 5 am. and the Parish Plan.
17. **Risk Assessment Advisory Committee** of 2<sup>nd</sup> February 2012 (Cllrs: Mr J Allen, Mr M Pearmain and Mr R Gardiner).  
i To discuss the updated Risk Assessment.  
ii Insurance document updates with the Village Hall inventory and the Wildlife Park inventory.
18. **Village Hall Committee** Updates:  
Councillor Reports:
19. **Village Sign Advisory Committee** (Cllrs: Mr R Gardiner, Mrs I Knight and Mr M Steptoe).  
i Councillor Mr S Sterry's report: a design for the sign base, allowing for windage and weight.  
ii The Clerk's report: two builders quotes for installation of the base.
20. **Wildlife Reserve Committee** interim updates  
i Councillor reports:  
ii **Container** The Clerk's report:  
i Delivery on 26<sup>th</sup> March 2012.  
ii Sell the old container for scrap.  
iii Removal of one post of the field gate to allow the delivery lorry access.  
iii **Grant Funding** The Clerk's report:  
i Big Society of 21<sup>st</sup> February 2012.  
ii Cory Trust in Rochford of the 5<sup>th</sup> March 2012.  
iv **The Borrowdike grass bank:**  
The Clerk's report re: Essex Wildlife Trust advice and visit.  
v **Potential tree hazards**  
Estimates from Tree Fellas and A. Mitchell Arboriculturist.  
vi **Map of the Site**  
Councillor Mr S Sterry requested all new ideas/names from Councillors/volunteers.  
vii **'Jubilee Wood' Whip's** The Clerk's delivery report
21. **Playspace.** Mr Pitt's report:
22. **Planning.**  
i i Application no 12/00069/FUL Barling House, Barling Road  
(Single Storey Flat Roofed Side Extension).  
ii Application no 12/00071/LBC Barling House, Barling Road  
(Single Storey Flat Roofed Side Extension).

- iii Application no 12/00081/FUL 386, Little Wakering Road SS3 0LN  
(Construct Single Storey Pitched Roofed Rear Extension).
- iv Application no 12/00090/FUL 390, Little Wakering Road SS3 0LN  
(Two Storey Extension).

ii Appeals:

iii Delegated and Development Committee Planning decisions:

iv Alleged Planning Contraventions:

**23. Correspondence.**

Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc.

**24. Finance.**

- i To receive a Financial Statement for the period ending 3<sup>rd</sup> March 2012.
- ii Clerk’s report on VAT claims 2012-2013.
- iii To receive an Invoice February 2012 from Mr Pitts re:
- iv To receive an Invoice February 2012 from Mr Pitts re: WL
- v To receive an Invoice February 2012 from A&J Lighting re: 24476 install new column in Church Road and light shield @ £753-00.
- vi To receive an Invoice February 2012 from A&J Lighting re: 24492 streetlight repairs etc @ £105-30.
- vii To receive an Invoice February 2012 from A&J Lighting re: 24510 streetlight repairs etc @ £105-30.
- viii To receive an Invoice February 2012 from Mr S Sterry re: Travel expenses EALC day course on Publicity @ £.....
- ix To receive an Invoice February 2012 from Mr B Summerfield re: Travel expenses EALC day course on Planning @ £ .....
- x To receive an Invoice February 2012 from Containers Direct/ B Summerfield Cheque shortfall £ 20-00. WL
- xi The payment February 2012 to Mr Pitts re: invoice 306939 - bins (x 6) weekly @ £ 60-00. WL was recorded.
- xii The payment February 2012 to Mr Pitts re: invoice 306938- General Green Maintenance @ £ 45-00 was recorded.
- xiii The payment February 2012 to GWCA/B Summerfield) re: issue 63 Newsletter @ £70-00 was recorded.
- xiv The payment February 2012 to Rettendon PC re: Clerk’s SLCC membership @ £88-75 was recorded.
- xv The payment February 2012 to Circle Services/B Summerfield Copy printing for streetlight positions @ £ 18-00 was recorded.
- xvi The payment February 2012 to Containers Direct Steel container, lockbox, painted, Ins padlock @ £2,220-00. WL was recorded.
- xvii The payment February 2012 to Mr T Golab re: Petrol for tools/generator @ £13-38. WL was recorded.
- xviii The payment February 2012 to Trade UK re: Chainsaw oil @ £11-98. WL was recorded.
- xix The payment February 2012 to Ernest Doe and Sons re: Stihl blade and new 24” Ergostart Hedge Cutter @ £437-71 was recorded.
- xx The payment February 2012 to Mr S Sterry re: reimburse Coffee/Tea/milk/biscuits, Parish Plan Meeting @ £13-74 was recorded.
- xxi The payment February 2012 to CPRE re: Annual subscription @ £ 29-00 was recorded.
- xxii The payment February 2012 to Mr T Golab re: an Honorarium @ £2,500 the calendar year of 2011-2012.
- xxiii To receive the HSBC bank statements for February 2011 @ £30,000-00.
- xxiv The Clerk is keeping a log of hours due to the increasing work load.
- xxv The Clerk received £10 for the sale of two mugs, from Councillor Mr M Steptoe was recorded.
- xxvi To resolved all of the above inc: payments, the monthly financial statements, transfers and to countersign cheques.  
Proposed by Councillors: ..... seconded ..... and agreed by all.

**25. The NatWest Bank**

The five co-signatories forms.

**26. Report from Members on Outside Bodies.**

*To receive verbal reports:*

i Monthly Crime report:

ii Flood Watch report:

**27. The Roach Group/RHALC/East Area Committee**

Councillor reports:

**28. Streetlights:**

- i Councillors reports:
- ii The Clerk's report:

**29. Highways/Transport/P3: ( Individual and PC complaints to [www.essex.gov.uk](http://www.essex.gov.uk) ).**

Councillor Mr S Sterry's re: salt collection/delivery to Cllrs: JA/SS/MS/JB, 5 bags each –

**30. Items from Councillors. For exchange of information and placement on the next Agenda only.**

Items:

**31. Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

- i Village Hall:
- ii Wildlife Park parcels of land.
- iii Ranger.

**32. Date and time of the next Parish Council Meeting.**

To agree: **12<sup>th</sup> APRIL 2012.** 7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

4<sup>th</sup> March 2012.

Mr B Summerfield BMPC Clerk.