

BARLING MAGNA PARISH COUNCIL

www.barling-magna.org.uk

CHAIRMAN:
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CLERK:
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AGENDA

YOU ARE HEREBY SUMMONED TO A MEETING OF THE BARLING MAGNA PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL ON THURSDAY 12th APRIL 2012.

(Commencing at 7.30pm.)

1. **To Record the Members Present:**
2. **Apologies and reasons for absence:**
To be received by the Clerk in person via: email, letter and telephone.
3. **To Receive Declarations of Interests:**
4. **Guest Speaker:**
5. **Public Forum: (5 min per person only)**
Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.
6. **To Receive the Minutes of the Parish Council Meeting of 8th March 2012.**
The Council to resolve to agree the Minutes above.
7. **Resignation of a Councillor, Casual Vacancy and Co-option by the Parish Council.**
To receive the resignation of Councillor Mrs D Dobson.
The Clerk's report.
8. **Matters Arising** (not included on the Agenda)
 - i (Minute 265/i) **Security patrol on the haul road.**
To report misuse of the haul road, The security Mobile Number 078256 80936 (24 hrs/7days week).
 - ii (Minute 265/ii) **Website.**
 - i The Clerk's request: advertisement flyers for future events, etc required.
 - ii To discuss the website.
 - iii (Minute 265/iii) **Draft flyer of information and guidance to all horse and car owners.**
Councillor Mrs J Bulman's report: Draft flyer to be approved.
 - iv (Minute 282/viii) **EALC Publicity training**
Councillor Mr S Sterry's report.
 - v (Minute 282/ix) **EALC Localism and Community Planning training**
The Clerk's report.
 - vi (Minute 288) **Five Folding Tables**
Councillor Mrs J Bulman's report.
 - vii (Minute 288) **Requested Potential visit to Southend Airport**
The Clerk's report.
9. **Councillors Action List**
To discuss.

- 10. Administration Review Committee** (Cllrs: Mr J Allen, Mr R Gardiner, Mr M Pearmain and Mr S Sterry)
- i Councillor reports:
 - ii Clerk's Hours:
 - iii Charity Information Meeting:
- 11. Diamond Jubilee Advisory Committee:** (Cllrs: Mrs J Bulman, Mrs D Dobson, Mr R Gardiner and Mrs I Knight).
- Councillor reports:
- 12. H&S Advisory Committee** (Councillors: Mr Gardiner, Mrs I Knight, Mr M Pearmain, Mr S Sterry and Mr C Wood).
- Councillor reports:
- 13. Parish Council Publicity Committee** (Cllrs: Mrs J Bulman, Mr S Sterry, Mr M Steptoe and Mr J Edmunds).
- Councillor reports:
- 14. Public Meeting at the Castle Pub on Monday 12th March 2012 7.30 for 8 pm.**
- i Councillors Streetlight report:
 - ii Councillors Parish Plan report:
- 15. To Receive the Minutes of Parish Plan Steering Committee Meeting of 27th March 2012**
- (Original Members: Mrs Barbara White, Mr John White, Mrs Katie Ball, Mrs Carol Steptoe and Cllrs: Mr S Sterry, Mrs I Knight and Mr B Summerfield). + 10 new public members.
- Councillor reports:
- 16. To Receive the Minutes of the Village Hall Committee :**
- i Councillor reports of 26th March 2012 and of the visit of Sue Sheppard from the RCCE.
 - ii Councillor Mrs J Bulman report re: installation of the new cooker.
- 17. Village Sign Advisory Committee** (Cllrs: Mr R Gardiner, Mrs I Knight and Mr M Steptoe).
- Councillor reports:
- 18. To Receive the Minutes of the Wildlife Reserve Committee** of Tuesday 27th March 2012.
- To agree:
- 19. Matters arising:**
- i Chairman's report:
 - ii The old Container:
The Chairman, via Mr T Golab, to respond on the reported £200 loss.
 - iii The replacement and returned Container:
 - i Update.
 - ii The replacement gate/s: update.
 - iv Grant Funding:
 - i (Iseki) The Cory percentage that they would share, update.
 - ii Councillors Mrs I Knight and Mr S Sterry proposed that a smaller machine (a pedestrian Scythe) be possibly purchased from WL funds.
 - v Essex Wildlife Trust.
 - i A further Committee bridge meeting on site, update
 - ii An email from Darren Tansley to Natural England update.
 - iii The disabled requirements for access onto the bridge on both sides, update.
 - vi Potential tree hazards
The survey update.
 - vii Risk Assessment:
A generic copy of a WLR risk assessment to the Chairman, update.
 - viii Map of the Site
Two large copies of the Bill Snow original drawing, update.

ix **The Jubilee Wood.**

- i Councillor Mr S Sterry agreed to put together a flyer for a children's event re: potting/planting of the Jubilee Wood 'whips' on Saturday 2nd June at 10.30am ASAP, update.
- ii Councillor Mr M Steptoe to sort out a suitable dignitary for the event, update.

20. **Playspace.** Mr Pitt's report:21. **Planning.**

- i i Application no 12/00151/FUL Polar Dreams The Old School, 400, Little Wakering Road, Barling. (Single Storey Extension/Re-Roofing and Refurbishment of Existing Air Raid Shelter to Form Ancillary Room to Main Nursery).
- ii Application no 12/00131/LDC Land North of Ropers Farm, Mucking Hall Road, Barling Magna. (Retrospective Application For A Certificate Of Lawfulness to Retain Two Detached Building Each for Use as a Dwelling House. To Retain One Building for Use as Stables and One Building for Use as Stable and Tack Room).
- iii Town and Country Planning Act 1990 (as amended) Land at Wallasea Island, Rochford. (Approved External Lighting Condition 4)
- iv Barling Marsh Landfill, Mucking Lane, Barling Magna
ECC Development and Regulation Committee Meeting on 27th April 2012 re: Planning Permissions (conditions)

ii **Appeals:**iii **Delegated and Development Committee Planning decisions:**iv **Alleged Planning Contraventions:**22. **Correspondence.**

Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc.

23. **An Advisory Financial Committee:**

To arrange a biannual meeting:

24. **Finance.**

- i To receive a Financial Statement for the period ending 4th April 2012.
- ii The Clerk's report on the VAT claim 2011-2012 @ £2,676-20.
- iii i The Clerk's report on the Annual Audit preparation 2011-2012.
- ii The Clerk requests the WLR Purchase Ledger (Diary) to copy for the Annual Audit.
- iv First Part of the PRECPT of 2012-2013 has been received @ £17,920-00.
- v To record that the last quarter payment of the PAYE 2011-2012 @ £339-96.
- vi To receive an Invoice March 2012 from Mr S Sterry: Cater/refresh P/Plan-Streetlight Consultation Public Meeting £ 55-20.
- vii To receive an Invoice April 2012 from Mr Pitts re: invoice 306942 - General Green Maintenance. £ 192-00.
- viii To receive an Invoice April 2012 from Mr Pitts re: invoice 306943 - Green bins (x 6.) £ 75-00. WL
- ix To receive an Invoice March 2012 from Makro/Mrs J Bulman re: 5 folding tables. £ 239-94.
- x To receive an Invoice March 2012 from Mr J Allen re: Rochford District Civic Dinner. £ 38-00.
- xi To receive an Invoice March 2012 from EALC/B Summerfield re: Training Day 'general competence'. £ 35-00.
- xii To receive an Invoice March 2012 from Eurooffice/B Summerfield re: Stationery 3 Laser Toner Cartridges. £ 50-37.
- xiii To receive an Invoice March 2012 from ICO/B Summerfield re: Data Registration Act registration. £ 35-00.
- xiv To receive an Invoice March 2012 from Essex and Suffolk Water re: 21/10/11 -16/03/12 WL Barn. £ 25-78. WL
- xv To receive an Invoice March 2012 from EALC re: 2077 Annual Subscription 2012-2013. £ 368-99.
- xvi To receive an Invoice March 2012 from A&J Lighting re: invoice 24646 reported lighting fault corrections. £ 148-20.
- xvii To receive an Invoice April 2012 from Jackson Fencing/Mrs I Knight re: WEB01194966 Wildlife gate. £ 95-76. WL
- xviii To receive an Invoice April 2012 from Ernest Doe re: Security chain/wildlife gate. £ 25-27. WL
- xix To record the payment March 2012 to Mr Pitts re: 306940 Green bins (x 6) @ £60-00 WL.
- xx To record the payment March 2012 to Mr Pitts re: 306941 General Green Maintenance @ £90-00.
- xxi To record the payment March 2012 to A&J Lighting re: 24476 new column in Church Road and light shield @ £753-00.
- xxii To record the payment March 2012 to A&J Lighting re: 24492 streetlight repairs etc @ £105-30.
- xxiii To record the payment March 2012 to A&J Lighting re: 24510 streetlight repairs etc @ £105-30.

- xxiv To record the payment March 2012 to Mr S Sterry re: Travel expenses EALC day course on Publicity @ £36-00.
- xxv To record the payment March 2012 to Mr B Summerfield re: Travel expenses EALC day course on Planning @ £ 34-95.
- xxvi To record the payment March 2012 to Containers Direct/ B Summerfield Cheque shortfall £ 20-00.
- xxvii To record the payment March 2012 to A&J Lighting 24584 Annual Maintenance Contract 2012-2013 @ £1,090-56.
- xxviii To receive the HSBC bank statements for March 2011 @ £30,000-00.
- xxix The Clerk is keeping a log of hours of 2012 due to the increasing work load.
- xxx To resolved all of the above inc: payments, the monthly financial statements, transfers and to countersign cheques.
Proposed by Councillors:seconded and agreed by all.

25. The NatWest Bank

Councillor reports:

26. Report from Members on Outside Bodies.

To receive verbal reports:

- i Monthly Crime report:
- ii Flood Watch report:

27. The Roach Group/RHALC/East Area Committee

Councillor reports:

28. Streetlights:

- i The Clerk’s survey!
- ii The Clerk’s UK Powernetworks report.

29. Highways/Transport/P3: (Individual and PC complaints to www.essex.gov.uk).

30. Items from Councillors. For exchange of information and placement on the next Agenda only.

Items:

31. Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

- i Potential land acquisition.
- ii Village Hall:

32. Date and time of the next Parish Council Meeting.

The Clerk to receive prior to 14 days of the AGM 2012, all nominations for the positions of :

- i The Chairman and Vice Chairman of the Parish Council
- ii The Chairmen of all Committees as listed above:

To agree: **17th MAY 2012 (AGM).** 7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

5th March 2012.

Mr B Summerfield BMPC Clerk.