

BARLING MAGNA PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Barling Magna Parish Council will take place on Thursday 9th May, 2013, in the Barling Magna Village Hall, Barling Magna, commencing at 7.45 p.m.

This meeting will in part be open to the press and members of the public.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: _____ Date: _____
John Watson.
Clerk to the Barling Magna Parish Council.

1. **The Chairman to declare the meeting open.**
2. **To elect a Chairman of the Barling Magna Parish Council for the 2013/2014 Term of Office.**
3. **To receive the newly appointed Chairman's remarks and the signing of the declaration of acceptance of office.**
4. **To receive apologies for absence.**
5. **To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
6. **To elect a Vice-Chairman of the Barling Magna Parish Council for the 2013/2014 Term of Office.**
7. **To agree Committees, Sub-Committees and Working Parties to be formed for the 2013/2014 Financial Year (*schedule to be circulated*).**
8. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
9. **To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.**
10. **To sign as a correct record the minutes of the Full Council Meeting held on 11th April, 2013 (*minutes enclosed*).**
11. **To discuss any matters arising from the Minutes at Agenda Item 10 not included on the agenda.**

- 12. To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,**
- a. Monthly Crime report
 - b. RHALC
 - c. East Area Committee
 - d. Parish Plan
- 13. Financial Matters - To consider and approve:-**
- a. Payment requests for April/May, 2013 (*schedule to be circulated*).
 - b. Bank Reconciliation to 30th April, 2013 (*schedule to be circulated*).
- 14. To consider Planning Applications received since last meeting (*schedule to be circulated*).**
- 15. Correspondence.**
- a. To consider any correspondence received since the last meeting (*details to be circulated*).
- 16. Village Hall**
- a. To receive a verbal report from the Clerk
- 17. Wildlife Reserve**
- a. To receive a verbal report.
- 18. At the Chairman's discretion to exchange information during any other business.**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

- 19. Village Hall.**
- a. To receive a verbal report from the Clerk re the acquisition of the Freehold of the Village Hall and to agree any action to be taken (papers to be circulated).
- 20. Wildlife Reserve.**
- a. To receive a verbal report from the Clerk on the potential land acquisition from Anglian Water and to agree any action to be taken.
- 21. Gratuity for Retiring Clerk.**
- a. To receive a verbal report from the Clerk and to agree any action to be taken
- 22. Internal Auditor**
- a. To discuss the appointment of an Internal Auditor for the 2012/2013 Financial Year.
- 23. Contract with Robert Pitts**
- a. To consider and, if agreed, to approve the contract with R. Pitts (*copy to be circulated*).

24. Formal Complaint re Financial Matters.

- a. To discuss and agree the appropriate action to be taken in respect of the e-mail dated 3rd May, 2013 received from Littlejohn LLP (*copy to be circulated*)..

Date of next meeting - 12th June, 2013 – Full Council Meeting.