

BARLING MAGNA PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Barling Magna Parish Council will take place on Thursday 13th June, 2013, in the Barling Magna Village Hall, Barling Magna, commencing at 7.30 p.m.

This meeting will in part be open to the press and members of the public.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: _____ Date: _____
John Watson.
Clerk to the Barling Magna Parish Council.

1. **The Chairman to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **Committees, Sub-Committees and Working Parties.**
 - a. To receive a report from the Administration Review Committee and to agree the Committees for the 2013/2014 Council Year (*schedule to be circulated*).
5. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
6. **To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.**
7. **To sign as a correct record the Minutes of the Full Council Meeting held on 9th May, 2013 (*minutes enclosed*).**
8. **To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,**
 - a. Monthly Crime report
 - b. RHALC
 - c. East Area Committee
 - d. Parish Plan
9. **Financial Matters - To consider and approve:-**

- a. Payment requests for May/June, 2013 (*schedule to be circulated*).
- b. Bank Reconciliation to 31st May, 2013 (*schedule to be circulated*).
- c. Provisional Budget for 2013/2014 (*schedule to be circulated*).

10. Statement of Accounts

- a. To approve and sign the Statement of Accounts for the Financial Year ending on 31st March, 2013 (*copy to be circulated*).

11. Annual Return

- a. To approve and sign sections 1 and 2 of the Annual return for the Year ending on 31st March, 2013 (*copy to be circulated*).

12. To consider Planning Applications received since last meeting (*schedule to be circulated*).

13. Correspondence.

- a. To consider any correspondence received since the last meeting (*details to be circulated*).

14. Village Hall

- a. To receive a verbal report from the Clerk

15. Wildlife Reserve

- a. To receive a verbal report.
- b. To authorise the Clerk to employ a qualified engineer to measure the cubic measurements of the pond.

16. At the Chairman's discretion to exchange information.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

17. Village Hall.

- a. To receive a verbal report from the Clerk re the acquisition of the Freehold of the Village Hall and to agree any action to be taken.

18. Wildlife Reserve.

- a. To receive a verbal report from the Clerk on the potential land acquisition from Anglian Water and to agree any action to be taken.

19. Gratuity for Retiring Clerk.

- a. To receive a verbal report from the Clerk and to agree any action to be taken.

20. Formal Complaint re Financial Matters.

- a. To receive a verbal report from the Clerk in respect of the complaint received by Littlejohn LLP.

Date of next meeting - 11th July, 2013 – Full Council Meeting.