# BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 8th August, 2013, in the Barling Magna Village Hall, Barling Magna, commencing at 8.00 p.m.

This meeting will in part be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:
John Watson.
Clerk to the Barling Magna Parish Council.

### **AGENDA**

- 1. The Chairman to declare the meeting open.
- 2. To receive apologies for absence.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.
- 4. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.
- 5. To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.
- 6. To sign as a correct record the Minutes of the Extra-ordinary Meeting held on 19<sup>th</sup> June, 2013 (minutes circulated previously)
- 7. To sign as a correct record the Minutes of the Full Council Meeting held on 11th July, 2013 (minutes enclosed).
- 8. To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,
  - a. Monthly Crime report
  - b. RHALC
  - c. East Area Committee
  - d. Parish Plan
- 9. Financial Matters To consider and approve:
  - a. Payment requests for July/August, 2013 (schedule to be circulated).

- b. Bank Reconciliation as at 31st July, 2013 (schedule to be circulated).
- c. Financial Statement for the four months to 31st July, 2013.

#### 10. Finance Committee

a. To receive a report from the Finance Committee regarding the proposed expenditure for 2013/2014 and to agree the action to be taken.

### 11. Environment Agency

a. To consider an invitation received from Great Wakering Parish Council to participate in a meeting being arranged with the Environment Agency and to agree the action to be taken.

# 12. Barling Magna Parish Hall.

- a. To consider the proposal to that a quorum for a meeting of the Trustees of the Parish Hall be reduced from five to three people.
- b. To agree the principle to be adopted when hiring the hall out for charitable events.

# 13. Planning Applications.

a. To consider Planning applications received since the last meeting (schedule to be circulated).

## 14. Correspondence.

a. To consider any correspondence received since the last meeting (details to be circulated).

#### 15. Wildlife Reserve

a. To receive a verbal report

# 16. At the Chairman's discretion to exchange information.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

# 17. Gratuity for Retiring Clerk.

a. To consider the advice received from NALC and to agree the action to be taken (note dated 2nd August, 2013 refers).

#### 18. Wildlife Reserve.

a. To receive a verbal report from the Clerk on the potential land acquisition from Anglian Water and to agree any action to be taken.

### 19. Village Hall.

a. To receive a verbal report from the Clerk re the acquisition of the Freehold of the Village Hall and to agree any action to be taken.

### 20. Formal Complaint re Financial Matters.

a. To receive a verbal report from the Clerk in respect of the complaint received by Littlejohn LLP.

Date of next meeting – 12th September, 2013 – Full Council Meeting.