

9. Financial Matters - To consider and approve if appropriate:-

- a. Payment requests for August/September, 2013 (*schedule to be circulated*).
- b. Bank Reconciliation as at 31st August, 2013 (*schedule to be circulated*).
- c. Financial Statement for the five months to 31st August, 2013 (*statement to be circulated*).
- d. Purchase of a Parish Council Computer Accounting System. (*note from the Clerk to be circulated*).
- e. A donation to the Citizens Advice Bureau.
- f. A donation to Essex Air Ambulance.
- g. Purchase of a Notice Board for the Council Offices (*note from the Clerk to be circulated*).

10. Election/Co-option Process.

- a. To authorise the Clerk to commence the election/co-option process.

11. Street Lighting

- a. To consider the proposal from Essex County Council that certain street lights be turned off overnight and to agree the action to be taken (*note from the Clerk to be circulated*).

12. Environment Agency

- a. To consider the schedule of questions being submitted to the Environment Agency for the meeting in Great Wakering Parish Council Offices on 17th September, 2013 and to agree any further action to be taken.

13. Farmers Market.

- a. To receive a verbal report about the Farmers Market held on 31st August, 2013.

14. "Citizen of the Year" Award.

- a. To agree the procedure for electing the 2013/2014 "Citizens of the Year" (*note from the Clerk to be circulated*).

15. Planning Applications.

- a. To consider Planning applications received since the last meeting (*schedule to be circulated*).

16. Correspondence.

- a. To consider any correspondence received since the last meeting (*details to be circulated*).

17. Wildlife Reserve.

- a. To receive a verbal report.

18. At the Chairman's discretion to exchange information.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

19. Wildlife Reserve – Purchase of Land.

- a. To receive an update from the Clerk on the potential land acquisition from Anglian Water and to agree any action to be taken.

20. Village Hall.

- a. To receive an update from the Clerk re the acquisition of the Freehold of the Village Hall and to agree any action to be taken.

21. Formal Complaint re Financial Matters.

- a. To receive an update from the Clerk in respect of the complaint received by Littlejohn LLP.

Date of next meeting – 9th October, 2013 – Full Council Meeting.