

BARLING MAGNA PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Barling Magna Parish Council will take place on Thursday 12th December, 2013, in the Barling Magna Village Hall, Barling Magna, commencing at 7.30 p.m.

This meeting will in part be open to the press and members of the public.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:
John Watson.
Clerk to the Barling Magna Parish Council.

AGENDA

1. **The Chairman to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
5. **To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.**
6. **To sign as a correct record the Minutes of the Full Council Meeting held on 14th November, 2013 (*minutes to follow*).**
7. **To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,**
 - a. NAP Meeting.
 - b. RHALC.
 - c. Parish Plan.
8. **Financial Matters - To consider and approve:-**
 - a. Payment requests for November/December, 2013 (*schedule to be circulated*).

- b. Bank Reconciliation as at 30th November, 2013 (*schedule to be circulated*).
- c. Financial Statement for the eight months to 30th November, 2013 (*statement to be circulated*).
- d. Preparation of Asset Register.

9. Budget/Precept 2014/2015.

- a. To consider and, if appropriate, approve the recommendations of the Finance Committee in respect of the 2014/2015 Budget and precept.

10. Finance Committee.

- a. To approve the appointment of Councillor Norman as a Member of the Finance Committee.

11. Appointment of New Solicitors.

- a. To consider and, if appropriate, approve the proposal that, once the purchase of the Village Hall has been completed, Tollhurst Fisher LLP be appointed Solicitors to the Parish Council.
- b. To consider and, if appropriate, approve the proposal that Tollhurst Fisher be instructed to take over the legal work in respect of the proposed purchase of the land adjoining the Wildlife Reserve.
- c. To consider and, if appropriate, approve the proposal that Tollhurst Fisher be consulted by the Clerk and a Councillor to obtain advice regarding the Charitable Trust known as the Barling Magna Village Hall Committee.

12. Village Hall

- a. To receive a verbal report from the Clerk in respect of the process for agreeing a schedule of remedial work to the Village Hall.
- b. To receive a verbal report from Councillor Pearmain in respect of the water supply to the hall and to agree the action to be taken.
- c. To consider the proposal that the Parish Hall Management Committee meet quarterly instead of the current arrangement of bi-monthly.

13. Councillor Co-option.

- a. To consider possible candidates for co-option to the Council.
- b. If appropriate, to instruct the Clerk to commence the process for co-option

14. Christmas Tree.

- a. To consider the offer of a Christmas tree and to agree the action to be taken.

15. Wildlife Reserve.

- a. To consider the proposal that the Wildlife Reserve Committee meet quarterly instead of the current arrangement of bi-monthly.

16. "Citizen of the Year" Award.

- a. To verify the decision of the judging panel regarding the winners of the 2013/2014 "Citizens of the Year" (*decisions to be circulated*)
- b. To agree the process to present the awards.

17. Freedom of Information request.

- a. To receive a verbal report from the Clerk re a Freedom of Information request.

18. Future Expenditure.

- a. To discuss the method of obtaining Councillors' opinion as to possible items of expenditure for the 2014/2015 Financial Year.

19. Planning Applications.

- a. To consider Planning Applications received since the last meeting (*schedule to be circulated*).

20. Correspondence.

- a. To consider any correspondence received since the last meeting (*details to be circulated*).

21. At the Chairman's discretion to exchange information.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

22. Appointment of Arboriculturist.

- a. To consider the quotations received and to agree the appointment of an arboriculturist to carry out annual checks of the trees in the Wildlife Reserve (*note re quotations to follow*).

23. Appointment of Structural Surveyor

- a. To consider the quotations received and to agree the appointment of a Structural Surveyor to survey the Village Hall (*note re quotations to follow*).

Date of next meeting – 9th January, 2014 – Full Council Meeting.

Issued 6th December, 2013