# **BARLING MAGNA PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 13th March, 2014, in the Barling Magna Village Hall, Barling Magna, commencing at 7.30 p.m.

This meeting will be open to the press and members of the public.

# ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to

attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: John Watson. Clerk to the Barling Magna Parish Council.

# AGENDA

- 1. The Chairman to declare the meeting open.
- 2. To receive apologies for absence.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.
- 4. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.
- 5. To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.
- 6. To sign as a correct record the Minutes of the Full Council Meeting held on 13th February, 2014 (minutes circulated previously).
- 7. To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,
  - a. NAP Meeting.
  - b. RHALC.

# 8. Financial Matters - To consider and approve:-

- a. Payment requests for February/March, 2014 (schedule to be circulated).
- b. Bank Reconciliation as at 28th February, 2014 (schedule to be circulated).
- c. Financial Statement for the eleven months to 28th February, 2014 (statement to be circulated).
- d. To approve the National Award of a 1% increase to Parish Council Staff backdated to 1st April, 2013.

# 9. Village Hall.

- a. To receive a status report from the Clerk in respect of the documentation regarding the purchase of the Village Hall.
- b. To receive a status report from the Clerk re Outline Planning Permission.
- c. To discuss fund raising activities and agree the action to be taken.

# 10. Clerk's Report.

- a. Councillor Co-option process.
- b. Freedom of Information Requests.
- c. Committee Room Honours Boards.
- d. Village Notice Boards.
- e. Appointment of Arboriculturist.

## 11. Citizen of the Year Award.

a. To agree a timeline for the various stages of the 2014 "Citizen of the Year" Award (proposed schedule to be circulated)

## 12. Social Media.

a. To consider the proposal that the Parish Council participate in social media sites and to agree the action to be taken

# 13. First World War Commemoration.

a. To consider forming a Working Party to make recommendations to Council as to the Parish Council participation in events to commemorate the start of the First World War and to agree the action to be taken.

#### 14. Farmers' Market.

a. To receive a verbal report from Councillor Norman in respect of the arrangements for the Farmers Markets to be held on 22nd March, 2014 and to agree any action to be taken.

#### 15. Wildlife Reserve.

a. To receive a verbal report from the Chair and to agree any action to be taken.

#### 16. Purchase of Land from Anglia Water.

a. To consider the current situation regarding the purchase of land from Anglia Water and to agree the action to be taken.

#### 17. Disciplinary and Grievance Procedure.

a. To adopt the NALC recommended Disciplinary& Grievance Procedure. *(copy to be circulated).* 

#### 18. Clerk's Contract of Employment.

a. To approve the Contract of Employment to be issued to the Clerk (copy to be circulated).

# 19. Review of Standing Orders/Financial Regulations/Code of Conduct.

a. To review Standing Orders, Financial Regulations/Code of Conduct (copies to be circulated).

# 20. Planning Applications

a. To consider Planning Applications received since the last meeting *(schedule to be circulated).* 

## 21. Correspondence.

a. To consider any correspondence received since the last meeting *(details to be circulated)*.

# 22. At the Chairman's discretion to exchange information.

Date of next meeting – 24th April, 2014 – Annual Parish Meeting and Full Council Meeting.

Issued 7th March, 2014