

# **BARLING MAGNA PARISH COUNCIL**

## **COUNCIL MEETING**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 2nd October, 2014, in the Barling Magna Village Hall, 432 Little Wakering Road, Barling Magna, Essex, SS3 0LP commencing at 7.30 p.m.

This meeting will, in part, be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
John Watson.  
Clerk to the Barling Magna Parish Council.

### **AGENDA**

1. **The Chairman to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
4. **To receive a presentation from PC Steve Judd.**
5. **The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
6. **To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.**
7. **To sign as a correct record the Minutes of the Council Meeting held on 21st August, 2014 (*minutes attached*).**
8. **Financial Matters**
  - a. **To approve the payment requests for August/September, 2014 (*schedule to be circulated*).**
  - b. **To approve the Bank Reconciliation as at 31st August, 2014 (*reconciliation to be circulated*).**
  - c. **To approve the Financial Statement for the five months to 31st August, 2014 (*statement to be circulated*).**

- d. To approve the addition of the Parish Clerk and Councillors Ashdown, Cohen, Jones, Edmunds and Street as signatories to the Co-op Bank mandate.
- e. To approve the completed Annual Return for the Financial Year ended 31st March, 2014 (*copy circulated previously*).
- f. To consider the viability of the Village Hall and to agree any action to be taken (*financial information to be circulated*).

**9. Clerk's Report, to include,**

- a. Appointment of Arboriculturist.
- b. Purchase of Land from Anglia Water.

**10. Citizen of the Year – 2014/2015.**

- a. To verify the nominations for the 2014/2015 Citizen of the Year Award (*nomination forms to be circulated*).
- b. To appoint the Judges for the 2014/2015 Citizen of the Year Award.

**11. Village Hall**

- a. To consider the Periodic/PAT testing reports and to agree any action to be taken (*reports to be circulated*).
- b. To receive a financial report from the Clerk on the ongoing viability of the Village Hall and to agree the action to be taken (*reports to be circulated*).

**12. Parish Council Emergency Response Plan.**

- a. To consider the Draft Parish Council Emergency Response Plan and to agree the action to be taken.

**13. Wildlife Reserve.**

- a. To consider the proposal that Knight Gratrix be instructed to complete the retrospective planning application in respect of the extension to the pond at the Wildlife Reserve at a cost of no more than £225.00 plus VAT and disbursements.
- b. To receive an operational report from Councillor Knight and to agree any action to be taken.
- c. To agree that a vote of thanks be given to Blake Gardiner for the work he has done in the Wildlife Reserve.

**14. Royal Mail Parcels**

- a. To consider the proposed cessation of the parcel collection service at Great Wakering Post office and to agree any action to be taken (*e-mail dated 12th September, 2014 from Councillor Street to be circulated*).

**15. Christmas Gift Parcels**

- a. To consider the proposal that Mrs Dulcie Dobson be invited to arrange the distribution of Christmas parcels

**16. Christmas Lights**

- a. To consider the proposal that Councillor Steptoe organise the judging of the Christmas Lights with a sub-committee to be chosen by him.

**17. Attendance at Meetings.**

- a. To receive reports from Councillors in respect of any meetings attended.

**18. Planning Applications.**

- a. To consider Planning Applications received since the last meeting (*schedule to be circulated*).

**19. Correspondence.**

- a. To consider any correspondence received since the last meeting (*details to be circulated*).

**20. At the Chairman's discretion to exchange information.**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

**21. Formal Complaint.**

- a. To note the response from Albert Bugeja (Rochford District Council Monitoring Officer) in respect to the complaint by a Councillor and to agree any action to be taken.

**22. Gratuity for Previous Clerk.**

- a. To receive a report from the Clerk and to agree the action to be taken.

**23. Village Hall – Repairs to Roof**

- a. To consider the tenders received in respect of the repairs to the roof at the Village Hall
- b. To consider the recommendation made by the Chair, the Vice Chair and the Parish Clerk and to agree the actions to be taken.

**Date of next meeting – 18th December, 2014 – Full Council Meeting.**

**Issued 24th September, 2014.**