

# **BARLING MAGNA PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 18th June, 2015, in Chadwicks House, Barling Magna County Primary School, Little Wakering Road, Barling Magna, Essex, SS3 0LN commencing at 7.00 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
John Watson.  
Clerk to the Barling Magna Parish Council.

## **AGENDA**

- 1. The Chairman to declare the meeting open.**
- 2. To receive apologies for absence.**
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
- 4. Councillors Cohen, Pearmain and Knight to sign their Statutory Declarations of Acceptance of Office.**
- 5. To sign as a correct record the Minutes of the Annual Council Meeting held on 21st May, 2015 (*draft minutes attached*).**
- 6. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
- 7. To receive a report from the District and County Councillors for the area on any matters of interest.**
- 8. Financial Matters - To consider and approve:-**
  - a. Payment requests for May/June, 2015 (*schedule attached*).
  - b. The Annual Return for the Year Ending 31st March, 2015 as signed by the Internal Auditor (*copy attached*).

- c. The Internal Audit Report for the Year Ending 31st March, 2015 (*copy attached*).

**9. Clerk's Report, to include,**

- a. Social Media.
- b. Books in Village Hall.
- c. Rubbish and Dog Bins.
- d. Charitable Trusts.
- e. Memorial Bench.
- f. School Fence.
- g. Speed Guns.
- h. Bus Shelter.
- i. Chair's Chain of Office.
- j. Use of Wildlife Reserve by Barling Magna Primary School

**10. Village Hall**

- a. To consider the tender specification prepared by Messrs Wheeldon and Deacon and to agree the action to be taken.

**11. Planning Matters.**

- a. To consider Planning Application 15/00334/FUL relating to New Buildings Farm, Mucking Hall Road and to agree the action to be taken.
- b. To consider any other Planning Applications received and to agree the action to be taken.

**12. Wildlife Reserve.**

- a. To receive a verbal report from Councillor Knight and to agree any action to be taken.
- b. To consider the Arboricultural Report and accompanying plan dated 11th June, 2015 prepared by Mike Bunker of Essex County Council and to agree the action to be taken (*copy of report and plan attached*).

**13. Play Area.**

- a. To consider improvements to the amenities in the Parish Council Play Area and to agree the action to be taken.

**14. Councillor Vacancy.**

- a. To consider the applications received in respect of the vacancy on the Council (*copy of applications attached*).
- b. To authorise the Clerk to commence the process to fill the vacancy.

**15. Standing Orders.**

- a. To authorise the Clerk to amend the Parish Council's Standing Orders/Financial Regulations/Code of Conduct to include the following,
  - i. Amending Standing Order 1.m. relating to the recording of meetings.
  - ii. Incorporating any new Financial Regulations.
  - iii. Incorporating the Internal Auditor's recommendations regarding the level at which the Council should go out to tender.
  - iv. Incorporating any amendments to the Code of Conduct as adopted by Rochford District Council

**16. Terms of Reference of Committees.**

- a. To review the Terms of reference of the Parish Council Committees

*(suggested terms of reference attached).*

**17. Correspondence.**

- a. To consider any correspondence received since the last meeting *(details to be circulated)*.

**18. At the Chairman's discretion to exchange information.**

**Date of next meeting – 6th August, 2015 – Full Council Meeting.**

Issued 12th June, 2015