

# **BARLING MAGNA PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Barling Magna Parish Council will take place on Thursday 26th May, 2016, in All Saints, Barling Magna Parish Church, Church Road, Barling, Essex, commencing at 7.30pm or on the conclusion of the Annual Meeting

This meeting will be open in part to the press and members of the public.

Such persons who are registered as Local Government Electors for the Parish of Barling Magna are permitted and invited to attend, speak and vote on any issue raised at this meeting, however it should be noted that any such decisions made may not be binding on any Local Government Authority.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Victoria K Marzouki  
Clerk to the Barling Magna Parish Council.

Date: 19 May 2016

## **AGENDA**

- 1. The Chairman to declare the meeting open.**
- 2. To elect a Chair of the Barling Magna Parish Council for the 2016/2017 Term of Office.**
- 3. To elect a Vice-Chair of the Barling Magna Parish Council for the 2016/2017 Term of Office.**
- 4. The elected Chair and Vice Chair of the Parish Council to make the Statutory Declaration of Acceptance of Office.**
- 5. Individual Councillors' to update their register of interests**
- 6. To receive apologies for absence.**
- 7. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
- 8. To agree Committees, Sub-Committees and Working Parties of the Parish Council to be formed for the 2016/2017 Council Year (*schedule of proposed Committees attached*).**
- 9. To agree representation on outside committees and bodies for the 2016/2017 Council Year (*Schedule of proposed outside committees***

*attached).*

**10. To agree meeting dates for the 2016/2017 Council Year** (*proposed schedule of dates attached*).

**11. To sign as a correct record the Minutes of the Full Council Meetings held on 28<sup>th</sup> April 2016**

**12. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.** (*limit to 15 minutes, 5 minutes per speaker*)

**13. To receive a report from the District and County Councillors for the area on any matters of interest.** (*limit to 15 minutes, 5 minutes per speaker*)

**14. Financial Matters – To consider and approve**

a. Payment requests for May, 2016

**15. Appointment of Auditors.**

a. To confirm the re-appointment of Auditing Solutions Ltd as Internal Auditors to Barling Magna Parish Council for the year to 31st March, 2017.

**16. Clerks Report**

a. To report on funding bids regarding the refurbishment of the Village Hall  
b. Related issues regarding requests made to the clerk

**17. To support Barling Magna Primary School**

a. To discuss the request from Barling Magna Primary School for a contribution of £200 towards issuing every pupil with a bookmark to celebrate the Queens 90<sup>th</sup> Birthday

**18. Amendments to the Standing Orders**

a. To consider the 3 proposals attached regarding the amount of time allocated to District & County Councillors speaking at Council Meetings  
b. To consider an amendment to include issuing of tenders over £25K on the Contract Finder website

**19. Tendering Process**

a. To consider the issuing of a tender for the maintaining of the play space, the cleaning & maintaining bus shelters, emptying of the bins and cutting the grass  
b. To consider issuing of a tender for the servicing and maintaining of equipment for the Wildlife Reserve

**20. Recording of Meeting**

a. For the Council to discuss if they wish to purchase equipment for meetings to be audio recorded. Quotes to be considered will be emailed prior to the meeting by the Clerk.

**21. Planning Matters**

a. To consider any Planning Applications received and to agree the action to be taken.

**22. Wildlife Reserve.**

- a. To receive a written report (attached) from Councillor Knight and to agree any action to be taken.

**23. Parish Plan**

- a. To receive reports from the representatives

**24. Correspondence.**

- a. To consider any correspondence received since the last meeting

**25. At the Chairman's discretion to exchange information and items for the next meeting**

**26. Exclusion of the Press and the Public.**

- a. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be excluded and they are instructed to withdraw.

**27. Appointment of Contractor to Repair the Bus shelter**

- a. To consider the report from the Clerk together with the quotations received in respect of repairs to the bus shelter

**Date of next meeting – Full Council Meeting.**

Issued 19th May, 2016