

**MINUTES**  
**OF THE**  
**BARLING MAGNA PARISH COUNCIL MEETING**  
**HELD ON MONDAY 14<sup>th</sup> FEBRUARY 2013**  
 in THE BARLING VILLAGE HALL.

**249<sub>12/13</sub> To Record the Members Present:**

7.30 pm.

Chairman: Councillor Mr M Steptoe.

Councillors: Mr J Allen, Mr J Edmunds, Mrs I Knight, Mr A Jones, Mr M Pearmain.

**Also present:**

Members of the public: Mr P Bulman.

Members of the Police: PC's Julia and Matt

The Parish Clerk, Mr B Summerfield.

**250<sub>12/13</sub> Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone.

Councillors : Councillor Mr R Gardiner (away), Mrs J Bulman (via Mr P Bulman - indisposed),

**251<sub>12/13</sub> To Receive Declarations of Interests:**

i All Councillors (as the Parish Council) declare an interest in the item: Village Hall Committee (as Trustees ).

ii All Councillors as the Parish Council declare an interest in the item: Playspace.

iii All Councillors as the Parish Council declare an interest in the item: Barling Wildlife Reserve.

iv Councillor Mr M Steptoe has declared an interest as a governor of the Barling Primary School.

v District and Barling Magna Parish Councillor Mr M Steptoe has declared a possible conflict of interests in planning applications when representing the Parish Council at District level and therefore would:

i judge each Planning application with that in mind

ii declare the personal interest conflict, when it arose

iii will not make up his mind (for or against) until the application comes before the District Council.

iv reserves the right to change his mind.

vi Councillor Mr M Steptoe declared an interest in Agenda item Highways, as a member of the Rochford Highways Panel.

vii Councillor Mr M Steptoe declared an other pecuniary interest in Agenda item 11 the Village Sign 'post', as the estimate is from his son in law.

viii Councillor Mr A Jones declared a non pecuniary interest in item 11 the Village Sign 'post', as a quotation was from his neighbour.

**252<sub>12/13</sub> Guest Speakers:**

Members of the Police: PCSO Julia Lamb and PC Matthew Zurowski

**Telephone:** 101 ext 490535

**Mobile:** 07710 046161

**Email:** [wakeringnpt@essex.pnn.police.uk](mailto:wakeringnpt@essex.pnn.police.uk)

PC's Matt and Julia answered questions from Councillors reiterating that Barling has a low crime rate – Wakering has had a high youth nuisance with motor vehicle thefts in the past but was now quieting down – Barling is included in the Wakering figures - a public meeting in the Old School, High Street, Wakering on the 6<sup>th</sup> March 2013 to discuss local police matters - Councillors Mrs I Knight and Mr A Jones posed speeding problem questions re: the local roads where they live – Matt agreed to approach local stables to emphasize the need for awareness of local road conditions

**253<sub>12/13</sub> Public Forum: 5 minutes only set aside for each Councillor, visiting Councillors and members of the public.**

Councillor Mr M Steptoe reported: The RDC rates are to be published shortly – the road flooding issues by Kingsmead Cottages has been inspected and the County Highways are to correct – an 18 month suspended prison sentence has been imposed on the owner of Michelins Farm at Fairglens Junction A127.

**254<sub>12/13</sub> The Barling Magna Parish Council Vacancy**

The Clerk had received an apology from Mr T Norman for his non attendance as he had already booked a restaurant for the evening. (Valentines Day).

**255<sub>12/13</sub> To Receive the Minutes of the Extraordinary Meeting of 21<sup>st</sup> January 2013.**

The above Minutes were received and resolved agreed.

Proposed by Councillors: Mr M Pearmain, seconded by Mr J Edmunds and agreed by all.

**256<sub>12/13</sub> Matters Arising (not included on the Agenda)**

i (Minute 226/ii) Xmas Parcels distribution and Xmas Lights results 2012.

The letters of thanks sent to Mrs Dobson and Mrs Pearmain for their community spirited efforts were recorded.

ii (Minute 226/iii) Local speed limits, etc.

The Clerk sent a copy of the Essex Speed Management Strategy to all councillors.

iii (Minute 226/vi) A Newsletter 'Proof'.

Agreed; Councillor Mr A Jones to write up and submit a draft proof for councillors perusal and a cost analysis.

iv (Minute 229/v/iii) Ecological Survey report

i The Clerk reported that Mr Marcus Hotten has said that an ecological report may be scheduled every five years and will inspect the Wildlife Park for ecological development in May 2013.

He would like copies of the Essex Arboriculture report of 2004/2005 and the AJ Mitchell tree report.

ii The Clerk reported that he had not had any response from Mr Brush (Essex Arboriculture) re: requested advice.

v (Minute 233/ii) Farmers Markets, etc

i Councillor Mr A Jones reported that the members of the Hockley Farmers Market that he had spoken too were happy to attend at Barling if the dates were OK.

ii After discussion it was agreed, subject to Gillian confirming the date, to be Saturday 27<sup>th</sup> April 2013.  
The stall charge initially to be £12.50.

iii The Clerk to find out the process for licensing for the sale of alcohol.

vi (Minute 233/ix) The late Mr Hugh Linsdell

The BMPC letter of condolences to Mrs H Linsdell was recorded.

## 257<sup>12/13</sup> The Administration Committee Report of 24<sup>th</sup> January 2013.

- i A draft advertisement for a vacancy for a Clerk/RFO for the BMPC was discussed and resolved with the addition of the closing date as 2<sup>nd</sup> March 2013 and the interview date as 9<sup>th</sup> March 2013.  
Proposed by Councillors: Mr M Pearmain, seconded by Mr J Allen and agreed by all.
- ii Clerk will place with the EALC for their weekly bulleting and monthly magazine, the BMPC website, the four bus shelters and will circulate the advert by email to all councillors.
- iii Agreed to place in the pub, news agents, shops and doctors locally.

## 258<sup>12/13</sup> The Web Site

The Clerk's reported that with items sent to the webmaster, the website will be up to date.

## 259<sup>12/13</sup> The Village Sign 'post':

- i Chairman Councillor Mr M Steptoe declared – 'a further pecuniary interest' in this item as the quotation is from his son in law and left the meeting.
- ii Councillor Mr J Allen was elected to the post of Chairman for this item.
- iii The oak post dimensions agreed by the BMPC as circulated was discussed and agreed.
- iv
  - i Previously three 'post' quotes were received:
    - Stebbing (roughly £900), Van Nicholls Restorations (9 inch square EKKI post @ £800) and via the Clerk (8 inch Oak Post @ £163-16) plus machining only.
    - ii An estimate to supply and install village sign post in green oak as per given dimensions. To fit village sign to the new sign post was received from Mr David Cartwright of Green Rooms Studio Ltd @ £429-60 inc vat.
    - iii A reclaimed oak post was offered as an alternative to green oak at £60-00 extra.
    - iv Resolved the full cost of £489 was agreed subject to insurance and public liability cover by Green Rooms Studio Ltd.
- v Councillor Mr M Steptoe rejoined the meeting.

## 260<sup>12/13</sup> Playspace:

The Clerk reported the estimated costs of supplying and fitting additional netting along the new side fence and bottom fence will be forthcoming from a meeting with Sky Fencing next Tuesday.

## 261<sup>12/13</sup> Planning.

- i Delegated Planning Decisions: None
- ii Application no 13/00036/FUL Long Robins, Barrow Hall Road, Little Wakering (Demolish Rear Conservatory and Construct New Rear Conservatory  
- The PC have no comment.
- iii Application no 13/00070/FUL 204, Little Wakering Road, SS3 0JN (Demolish Part of Existing Garage and Part of Dwelling and Sub-divide Plot and Construct one Detached Three Bedroomed House)  
- The PC have no comment.
- iv Approvals: None
- v Councillor reports: None.

## 262<sup>12/13</sup> Correspondence.

Councillor Mr M Steptoe declared an interest as the Portfolio Holder for Parks in the following

- i
  - i An e/letter February 2013 from RDC re: Byelaws for Pleasure Grounds, Public Walks and Open Spaces was recorded.
  - ii Agreed: the Clerk to forward copies to all and enquire with the RDC re: The Schedule 1, Grounds to which Byelaws Apply Generally:
    - 1 Barling Magna: Land at Ropers Farm, Mucking Hall Road
    - 2 Little Wakering: Play Space off Little Wakering Road  
to identify and clarify with the RDC the above and to include the Wildlife Park and the BMPC Playspace within the proposed bylaws.
- ii
  - i An e/letter February 2013 from RDC re: Annual Civic Dinner – Friday 22<sup>nd</sup> March 2013 an invitation to all councillors.
  - ii Agreed the Chairman will be recompensed for his personal attendance on behalf of the BMPC.
- iii A letter 7<sup>th</sup> February 2013 to Mr P Bulman re: 13/01/13 FOI requests and the Clerk's response was recorded.
- iv A letter 7<sup>th</sup> February 2013 to Mr P Bulman re: 14/01/13 FOI requests and the Clerk's response was recorded.
- v Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc were placed on the table.

## 263<sup>12/13</sup> Finance (Dispensations):

- i The Localism Act of 1<sup>st</sup> July 2012 has raised some necessary (NALC/EALC agreed) Dispensations for Councillors working on and proposing the Precept for 2013-2014 and beyond, as they are local ratepayers.
- ii The Clerk received a written request from Councillor Mrs I Knight who had been absent, for dispensation as above.

## 264<sup>12/13</sup> Finance.

- i A Financial Statement for the period ending 3<sup>rd</sup> February 2013 was recorded.
- ii The Precept on the Rochford District Council for 2013-2014 at £35,840 (same as last years demand) plus 3% @ £ 36,915-00 Total was recorded.
- iii A meeting date for an agreed Advisory Finance Committee meeting to discuss the division of all BMPC balances will be called by the Chairman when he is available, was recorded.
- iv The PAYE tax payment by the Clerk for the third quarter of 2012-2013 @ £ 259-20 was recorded.
- v Mandated Councillors co-signed an HSBC cheque for £20,000 for payment into the Co-operative Bank was recorded.
- vi An Invoice January 2013 from Mr Pitts re: 76187 General Green Maintenance @ £ 137-00 was recorded.
- vii An Invoice January 2013 from Mr Pitts re: 76188 Bins @ £ 60-00 WL was recorded.
- viii An Invoice February 2012 from Mr Pitts re: 76192 Bins @ £ 75-00 WL was recorded.
- ix An Invoice February 2012 from Mr Pitts re: 76193 General inspections @ £ 45-00 was recorded.
- x An Invoice January 2013 from TradeUK re: 0485833042 Chainsaw/2 stroke oil @ 17-77 WL was recorded.
- xi An Invoice January 2013 from CPRE re: Annual subscription @ £29-00 was recorded.
- xii
  - i To receive a RCCE cheque made out to the BMPC and sent from the Barling Magna Steering Committee @ £1,500-00 to be paid in by the Clerk, was recorded.
  - ii Agreed a cheque made out to the Barling Magna Steering Committee @ £1,500-00 was recorded.

- xiii The payment January 2013 to Mr Pitts re: 76181 Litter bins @ £60-00 WL was recorded.
- xiv The payment January 2013 to Mr Pitts re: 76182 General Green Maintenance @ £187-00 was recorded.
- xv The payment January 2013 to Eurooffice re: Catering supplies @ £35-83 WL was recorded.
- xvi The payment January 2013 to Mr T Golab re: Bird seed and Petrol for machinery @ £44-05 WL was recorded.
- xvii The payment January 2013 to A&J Lighting re: 25481 three reported streetlight faults @ £115-80 was recorded.
- xviii The payment January 2013 to GWCA re: Newsletter (Spring) @ £70-00 was recorded.
- xix The payment January 2013 to B Summerfield/U Refill Toner Ltd re: Laser toner recharge @ 19-38 was recorded.
- xx The HSBC bank statements for January 2013 @ £30,000-00 was recorded.
- xxi The D/D E-ON Invoices February 2013 for Street Lighting @ £310-54 was recorded.
- xxii Resolved all of the above inc: payments, the monthly financial statements, transfers and countersigned cheques.  
Proposed by Councillors: Mr M Pearmain, seconded by Mr J Allen and agreed by all.

## 265<sub>12/13</sub> Report from Members on Outside Bodies.

To receive verbal reports:

Monthly Crime report: Covered above.

## 266<sub>12/13</sub> RHALC/East Area Committee

i Minutes of the 17<sup>th</sup> January 2013 were recorded.

- ii i A letter from Hawkwell Parish Council via the RHALC re: a request to the Essex County Council for an in depth appraisal of the road infrastructure from Wakering to Hawkwell with a view to relieving the present and increasing traffic problems (a study for a by-pass) was discussed.
- ii Agreed more information required from Essex Highways before supporting the Hawkwell letter as a bypass may fully impact on Barling Magna.

## 267<sub>12/13</sub> Streetlights:

i Councillors reports. None.

ii Clerk's reported his survey of 7<sup>th</sup> February 2013 and repairs to various lights carried out by the contractor this am.

iii An update on 'dead services' will come with the invoice from A and J Lighting.

## 268<sub>12/13</sub> Highways/Transport/P3: ( All individual and PC complaints to [www.essex.gov.uk](http://www.essex.gov.uk) ).

i Councillor Mr M Steptoe reported on the potential funding from the RDC Local Highways Team for traffic calming gates and /or, measures, etc in Stonebridge, which has gone to the Essex County to be signed off.

ii The yellow lines on the corner of Church Street has gone to the Parking Partnership of Chelmsford City Council to oversee.

iii Speeding issues will be studied by Essex CC if a detailed project is produced by the Parish Council, for specific areas.

iv Councillor Mr M Steptoe will talk with the Portfolio Holder with regards to the speeding issues in Mucking Hall Road.

## 269<sub>12/13</sub> The Barling Parish Plan

i Councillor Mrs I Knight reported the committee are awaiting a visit from a representative of the RCCE to assist with progress.

ii The BMPC requested regular Minutes from the Parish Plan Committee.

## 270<sub>12/13</sub> Next Agenda Items only!

Items: None.

## 271<sub>12/13</sub> Private and Confidential:

Pursuant to the provision of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960:

( A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies)

Therefore: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw to allow the discussion on exempted items:

i Village Hall contracts:

i Freehold.

ii Employment Contract

iii The kitchen cooker contracts:

ii WLR contracts.

i The employment costs of a proposed Manager:

ii A contractors written contract.

iii Charities.

iv Potential land acquisition from Anglian Water.

v Hygiene certificates re: the users of Village Hall kitchen

iii All of the above were discussed and actions decided

## 272<sub>12/13</sub> Date and time of the next Parish Council Meeting.

Agreed: **14<sup>th</sup> MARCH 2013.**

7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

There being no further business the Chairman closed the meeting at 10.01pm.

10<sup>th</sup> March 2013.

B Summerfield.  
BMPC Clerk.