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MINUTES OF THE BARLING MAGNA PARISH COUNCIL
HELD ON THURSDAY 8th MARCH 2012.
in THE VILLAGE HALL.

259 11/12 **To Record the Members Present:**

7.30pm.

Councillor Mr J Allen [Chairman]

Councillors: Mrs J Bulman, Mr J Edmunds, Mr R Gardiner, Mr M Steptoe (Ward and District).

Also present:

No members of the public.

Two PC's Steve Thomas and Julia Lamb.

The Parish Clerk, Mr B Summerfield.

260 11/12 **Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone.

Councillors: Mrs D Dobson (away), Mrs I Knight (away), Mr M Pearmain, (away) and Mr S Sterry (business).

261 11/12 **To Receive Declarations of Interests:**

i All Councillors (as the Parish Council) declare an interest in the item: Village Hall Committee (as Trustees).

ii All Councillors as the Parish Council declare an interest in the item: Playspace.

iii All Councillors as the Parish Council declare an interest in the item: Barling Wildlife Reserve.

iv Councillor Mr M Steptoe has declared an interest as a governor of the Barling Primary School.

v District and Barling Magna Parish Councillor Mr M Steptoe has declared a possible conflict of interests in planning applications when representing the Parish Council at District level and therefore would:

i judge each Planning application with that in mind

ii declare the personal interest conflict, when it arose

iii will not make up his mind (for or against) until the application comes before the District Council.

iv reserves the right to change his mind.

vi The Clerk advised all Councillors to update their 'Declaration of Interests' (lodged at the RDC).

262 11/12 **Guest Speaker:** None

263 11/12 **Public Forum: (5 min per person only)**

7.32pm.

Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

i Ward /District Councillor Mr M Steptoe reported: RDC is applying for Best Achievement Award – Enforcement order to the east of Ropers – District Rates are agreed – Rochford Police station closed.

ii Chairman reported: the BMPC tax hasn't risen but the RDC report on Barling tax has shown it as going up? - Localism coming on line will allow in the future local referendums on local council tax – Coombs Farm planning appeal to be heard at Swansea – Gunfire/smoke from Foulness in the near future.

iii PC's Steve Thomas and Julia Lamb reported: Police structure is reformed as from 1st March – a fifth cuts in Essex – the area investigation team and response teams will now have better coverage - all PC's/PCSO's now have tracking monitoring devices so that HQ can see exactly where they are – 3 Barling thefts in February, 2 were unsecured cars – low crime rate – will not police yellow line parking, as it is a civil offence.

264 11/12 **To Receive the Minutes of the Parish Council Meeting of 9th February 2012.**

8.28 pm.

The Council resolved to agree the Minutes above.

Proposed by Councillors: Mr M Steptoe, seconded by Mr R Gardiner and agreed by all.

The Chairman signed the Minutes as a true record.

265 11/12 **Matters Arising**

(not included on the Agenda)

i (Minute 228/i)

Security patrol on the haul road.

To report misuse of the haul road, The security Mobile Number 078256 80936 (24 hrs/7days week).

ii (Minute 228/ii)

Website.

The Clerk's report: advertisement flyers for future events required.

iii (Minute 228/iii)

Draft flyer of information and guidance to all horse and car owners.

Councillor Mrs J Bulman's report: Draft flyer to be approved.

iv (Minute 228/v)

The 'Start up' information re: administration by RCCE

Clerk's report: RCCE user name and password now available to the PP Steering Committee.

v (Minute 248)

Citizen of the Year

1st March 2012 was the cut off date advertised with no responses to date.

vi (Minute 248)

Funding for Hall

To be discussed at the Village Hall meeting changed to 26th March 2012 at the Village Hall.

vii (Minute 248)

Seasonal care of old folk

Next agenda

266 11/12 **To Receive the Minutes of the Extraordinary Parish Council Meeting of 28th February 2012.**

The Council resolved to agree the Minutes above.

Proposed by Councillors: Mr R Gardiner, seconded by Mr J Edmunds and agreed by all.

The Chairman signed the Minutes as a true record.

267 11/12 **Matters Arising** to P&C:

268 11/12 **Councillors Action List**

was discussed.

269 11/12 **Administration Review Committee** (Cllrs: Mr J Allen, Mr R Gardiner, Mr M Pearmain and Mr S Sterry)

The Clerk's research on the Charity setup process for the WL meeting on 27th March.

270 11/12 **Diamond Jubilee Advisory Committee:** (Cllrs: Mrs J Bulman, Mrs D Dobson, Mr R Gardiner and Mrs I Knight).

The discussion covered the potential for the Sign opening being attended by the Rev Hurd (JB arranging) and the new RDC Chairman Councillor Joan Motford (MS arranging).

271 11/12 **H&S Advisory Committee** (Councillors: Mr Gardiner, Mrs I Knight, Mr M Pearmain, Mr S Sterry and Mr C Wood).
Councillor Mr S Sterry advised that the H&S document will be ready for the AGM in May 2012.

272 11/12 **Parish Council Publicity Committee** (Cllrs: Mrs J Bulman, Mr S Sterry, Mr M Steptoe and Mr J Edmunds).
The Clerk reported that Planning permission for signs came under permitted development and costs for three large 'stand alone' Village Notice Boards to be drawn from three Sign brochures - (JB) holding.

273 11/12 **Parish Plan Steering Committee Meeting**
(Public members: Chairman Mrs Barbara White, Mr John White, Mrs Katie Ball, Mrs Carol Steptoe and Cllrs: Mr S Sterry, Mrs I Knight and Mr B Summerfield as Sutton representative).
Councillor Mr S Sterry's report to the next Agenda.

274 11/12 **Public Meeting at the Castle Pub on Monday 12th March 2012 7.30 for 8 pm**
Consultation on the proposed Energy Saving process by selected individual Streetlight 'timed off's' from 12 Midnight to 5 am. and the Parish Plan.
Councillor Mr S Sterry reported by telephone that he was delivering house flyers around the Parish.
Councillor Steptoe apologized in advance, in the event that he was not able to attend.

275 11/12 **The Risk Assessment** (Cllrs: Mr J Allen, Mr M Pearmain and Mr R Gardiner).

i The updated Risk Assessment was resolved.

Proposed by Councillors: Mr M Steptoe, seconded by Mrs J Bulman and agreed by all.
The Chairman signed the Assessment.

ii Insurance document updates with the Village Hall inventory and the Wildlife Park inventory detail, are awaited.

276 11/12 **Village Hall Committee** Updates:

i The meeting is brought forward one day to the 26th March 2012 to receive Sue Sheppard from the RCCE who will give information on the Village Halls.

ii Councillor Mrs J Bulman is waiting for the third estimate for the installation of the new cooker.

277 11/12 **Village Sign Advisory Committee** (Cllrs: Mr R Gardiner, Mrs I Knight and Mr M Steptoe).

i Councillor Mr S Sterry not present: a design for the sign base, allowing for windage and weight.

ii The Clerk reported: has contacted a builder who is prepared to design the Sign base and will quote for the installation.

iii Agreed the Clerk to organise.

278 11/12 **Wildlife Reserve Committee** interim updates: Next meeting is Tuesday 27th March 2012 at 7.30pm.

i Councillor reports: None

ii **Container** The Clerk reported:

i Delivery on 26th March 2012 is arranged.

ii Three local scrap dealers have been contacted and have shown no interest.

Emailed Containers Direct to suggest a deal and sent photographs as requested.

iii Reminded WLC of the removal of one post of the field gate to allow the delivery lorry, access.

iii **Grant Funding** The Clerk reported:

i **The Bridge:**

i Big Society meeting of 21st February 2012 have granted funding (£11,680) for the bridge and builders quotations.

ii The two outline builders estimates were forwarded for the Big Society application.

iii Resolved to accept the 'Jackson' quotation at £4,750.

Proposed by Councillors: Mr J Allen, seconded by Mr J Edmunds and agreed by all.

iv The Clerk has requested and received four different bridge length quotations (11 - 14 metres).

v The mounting abutments positioning to be advised by the builder.

ii **Iseki Tractor Grant bid:**

Cory Trust in Rochford have not notified as yet the result of the meeting of the 6th March 2012.

iv **The Borrowdike grass bank** The Clerk reported:

i Essex Wildlife Trust advises to trim back the grass bank areas (both sides) for 10 metres to discourage the water voles from populating the proposed bridge area.

ii Their representative to visit on the 19th March to inspect the site and make his recommendations to Natural England.
Natural England are the license holders for Water Voles (a protected species).

v **Potential tree hazards quotations:**

i Estimates from Tree Fellas and A. Mitchell Arboriculturist were received.

ii Resolved A. Mitchell Arboriculturist quotation at £225-00 for report and work quotation.

Proposed by Councillors: Mr J Allen, seconded by Mr R Gardiner and agreed by all.

vi **Map of the Site**

Councillor Mr S Sterry requests all new ideas/names from Councillors/volunteers.

vii **'Jubilee Wood Whip's** The Clerk reported by email to all that the 420 whips were placed in the entrance to the kitchen in the barn.

279 11/12 **Playspace.** Mr Pitt's report: Nothing untoward.

280 11/12 **Planning.**

Councillors: Mrs J Bulman, Mr R Gardiner and Mr J Edmunds declared an interest in items i/i and i/ii and did not take part.

i Application no 12/00069/FUL Barling House, Barling Road
(Single Storey Flat Roofed Side Extension) – Three members of the PC have declared their interests.
Only two members were left to make a decision and therefore - a 'No Decision' is returned.

ii Application no 12/00071/LBC Barling House, Barling Road
(Single Storey Flat Roofed Side Extension) – Three members of the PC have declared their interests.
Only two members were left to make a decision and therefore - a 'No Decision' is returned.

Councillor Mr J Allen declared an interest in items i/iii and i/iv and did not take part.

iii Application no 12/00081/FUL 386, Little Wakering Road SS3 0LN
(Construct Single Storey Pitched Roofed Rear Extension) – The PC make no comment.

iv Application no 12/00090/FUL 390, Little Wakering Road SS3 0LN
(Two Storey Extension) – The PC make no comment.

ii **Appeals:** None

iii **Delegated and Development Committee Planning decisions:** Were presented.

iv Alleged Planning Contraventions: None

281 11/12 Correspondence.

Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc were recorded.

282 11/12 Finance.

- i A Financial Statement for the period ending 3rd March 2012 was recorded.
- ii Clerk's report on VAT claims 2012-2013 was noted.
- iii An Invoice February 2012 from Mr Pitts re: 306940 Green bins (x 6) @ £60-00 WL was recorded
- iv An Invoice February 2012 from Mr Pitts re: 306941 General Green Maintenance @ £90-00 was recorded.
- v An Invoice February 2012 from A&J Lighting re: 24476 new column in Church Road and light shield @ £753-00 was recorded.
- vi An Invoice February 2012 from A&J Lighting re: 24492 streetlight repairs etc @ £105-30 was recorded.
- vii An Invoice February 2012 from A&J Lighting re: 24510 streetlight repairs etc @ £105-30 was recorded.
- viii An Invoice February 2012 from Mr S Sterry re: Travel expenses EALC day course on Publicity @ £36-00 was recorded.
- ix An Invoice February 2012 from Mr B Summerfield re: Travel expenses EALC day course on Planning @ £ 34-95 was recorded.
- x An Invoice February 2012 from Containers Direct/ B Summerfield Cheque shortfall £ 20-00 was recorded.
- xi An invoice March 2012 from Mr S Sterry: Cater/refresh P/Plan-Streetlight consultation Public Meeting @ £55-20 was recorded.
- xii An invoice March 2012 (A&J Lighting) 24584 Annual Maintenance Contract 2012-2013 @ £1,090-56 was recorded.
- xiii The payment February 2012 to Mr Pitts re: invoice 306939 - bins (x 6) weekly @ £ 60-00. WL was recorded.
- xiv The payment February 2012 to Mr Pitts re: invoice 306938- General Green Maintenance @ £ 45-00 was recorded.
- xv The payment February 2012 to GWCA/B Summerfield) re: issue 63 Newsletter @ £70-00 was recorded.
- xvi The payment February 2012 to Rettendon PC re: Clerk's SLCC membership @ £88-75 was recorded.
- xvii The payment February 2012 to Circle Services/B Summerfield Copy printing for streetlight positions @ £ 18-00 was recorded.
- xviii The payment February 2012 to Containers Direct Steel container, lockbox, painted, Ins padlock @ £2,220-00. WL was recorded.
- xix The payment February 2012 to Mr T Golab re: Petrol for tools/generator @ £13-38. WL was recorded.
- xx The payment February 2012 to Trade UK re: Chainsaw oil @ £11-98. WL was recorded.
- xxi The payment February 2012 to Ernest Doe and Sons re: Stihl blade and new 24" Ergostart Hedge Cutter @ £437-71 was recorded.
- xxii The payment February 2012 to Mr S Sterry re: reimburse Coffee/Tea/milk/biscuits, Parish Plan Meeting @ £13-74 was recorded.
- xxiii The payment February 2012 to CPRE re: Annual subscription @ £ 29-00 was recorded.
- xxiv The payment February 2012 to Mr T Golab re: an Honorarium @ £2,500 the calendar year of 2011-2012.
- xxv To receive the HSBC bank statements for February 2011 @ £30,000-00.
- xxvi The Clerk is keeping a log of hours due to the increasing work load.
- xxvii The Clerk received £10 for the sale of two mugs, from Councillor Mr M Steptoe was recorded.
- xxviii To resolved all of the above inc: payments, the monthly financial statements, transfers and to countersign cheques. Proposed by Councillors: Mr R Gardiner seconded Mrs J Bulman and agreed by all.

283 11/12 The NatWest Bank

The five co-signatories forms were taken by Councillors to present with their credentials to the NatWest Bank.

284 11/12 Report from Members on Outside Bodies.

To receive verbal reports:

- i Monthly Crime report: Covered earlier.
- ii Flood Watch report: None.

285 11/12 The Roach Group/RHALC/East Area Committee

Councillor reports: The Chairman to enquire the GW support in the Roach Group – Next RHALC meeting the same night as the next Barling meeting 12th April – East Area Committee on 20th March at the Hawthorne Centre, Rochford.

286 11/12 Streetlights:

- i Councillors reports: two 'outs' and the Clerk to survey!
- ii The Clerk reported: an email from A&J re: connection charge from UK networks required for the new Church Road column. Clerk to forward UK Powernetworks form received.

287 11/12 Highways/Transport/P3: (Individual and PC complaints to www.essex.gov.uk).

Councillor Mr S Sterry's re: salt collection/delivery to Cllrs: JA/SS/MS/JB, 5 bags each have been completed. All bins were topped up by the Clerk on 7th March 2012.

288 11/12 Items from Councillors. For exchange of information and placement on the next Agenda only.

Items: Five further tables were discussed – Councillors and wives (with Sutton) visit to the Southend Airport to be arranged.

289 11/12 Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

- i Potential land acquisition.
- iii Village Hall:

290 11/12 Date and time of the next Parish Council Meeting.

Agreed: **12th APRIL 2012.** 7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

There being no further business the Chairman closed the meeting at 10.20pm.

5th April 2012.

Mr B Summerfield BMPC Clerk.