

MINUTES

OF THE BARLING MAGNA PARISH COUNCIL MEETING

HELD ON THURSDAY 9th AUGUST 2012

in THE BARLING VILLAGE HALL.

- 109^{12/13} **To Record the Members Present:** 7.30 pm.
 Councillor Mr R Gardiner, [Chairman]
 Councillors: Mr J Allen, Mrs J Bulman, Mr J Edmunds, Mr A Jones, Mrs I Knight, Mr M Steptoe and Mr S Sterry.
Also present:
 Members of the public: None.
 The Parish Clerk, Mr B Summerfield.
- 110^{12/13} **Apologies and reasons for absence:**
 Received by the Clerk in person via: email, letter and telephone.
 Councillor Mr M Pearmain (away).
- 111^{12/13} **To Receive Declarations of Interests:**
 i All Councillors (as the Parish Council) declare an interest in the item: Village Hall Committee (as Trustees).
 ii All Councillors as the Parish Council declare an interest in the item: Playspace.
 iii All Councillors as the Parish Council declare an interest in the item: Barling Wildlife Reserve.
 iv Councillor Mr M Steptoe has declared an interest as a governor of the Barling Primary School.
 v District and Barling Magna Parish Councillor Mr M Steptoe has declared a possible conflict of interests in planning applications when representing the Parish Council at District level and therefore would:
 I judge each Planning application with that in mind
 ii declare the personal interest conflict, when it arose
 iii will not make up his mind (for or against) until the application comes before the District Council.
 iv reserves the right to change his mind.
 vi Eight Councillors have completed their new '1st of July 2012 Declaration of Interests'.
- 112^{12/13} **Guest Speaker:**
 None.
- 113^{12/13} **Public Forum: (5 min per person only)**
 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.
 Ward Councillor Mr M Steptoe reported: Rochford Highways Panel is to produce a booklet on procedure - the scheduled Sutton Bridge closures start at 28th August.
- 114^{12/13} **To Receive the Minutes of the Meeting of 12th July 2012.** 7.45 pm
 The Council resolved to agree the Minutes above.
 Proposed by Councillors: Mr M Steptoe, seconded by Mrs I Knight and agreed by all.
 The Chairman signed the Minutes as a true record.
- 115^{12/13} **Matters Arising** (not included on the Agenda)
 i (Minute 50/vi) dot Gov research.
 The Clerk reported his feedback from research into eight .gov websites who reported they were unaware of in any extra security in the websites. Reports indicate they went for .gov for the kudos of the title.
 ii Councillor Mr M Steptoe reported that the RDC were going through a process of upgrading their 'gov affiliation.
 iii It was agreed the Clerk to ask the webmaster RK to investigate a '*secure members only section*', of the new proposed website.
 ii (Minute 86/ii) Salt bags to councillors
 Councillor Mr S Sterry reported - on going.
 iii (Minute 101/i) Invitation to PC Steve Thomas to a meeting.
 The Clerk reported that PC Steve Thomas was off ill and would arrange a visit from PCSO Julia Lamb and colleague for the 8th November 2012 meeting.
 iv (Minute 105) Xmas Parcels 2012.
 The Clerk reported that Mrs D Dobson was willing to organise the Xmas parcels for the senior citizens in the Parish and the prizes for the streetlight competition.
The Clerk to research the insurance cover for this voluntary activity.
- 116^{12/13} **Charity Information:**
 Sue Sheppard's information, as circulated, is forwarded to the V/H and the WLR Committees for their recommendations.
- 117^{12/13} **New Web Site** Draft/Test/Template site (<http://wakingheritage.org.uk/barling/index.html>) E&OE.
- i To draft site was discussed and allowing for the ability to modify anything seen, the Council resolved: the new proposed website with webmaster Mr R Kirton, together with the described costs @ Webmaster initial setup at £100 to RK and £50 to the Rochford District Community Archive, Domain Name costs x 3 year contract at £75, Annual management cost per annum to RK beginning in August 2013 at £150.
 Proposed by Councillors: Mr S Sterry, seconded by Mrs I Knight and agreed by all.
 ii *The Clerk to forward the Councils agreement to set up the website and to continue working with RK on the new website.*
 iii Proposed operational format:
 i Councillors can send their information for the website direct to RK for his page updates.
 ii Before 'live publication': The Clerk is to receive from RK all new inserted updates and to proof read all matter.
- 118^{12/13} **Councillors Action List and future Agenda:**
 i Reports are covered in the Agenda.
 ii The Clerk advised that future Agenda's will reflect only those Minutes/Notes from committees, as received seven clear days before the scheduled meeting.
 iii The Clerk confirmed that only items as listed on the Agenda can be discussed at the meeting!

119_{12/13} Advisory Administration Review Committee

(Cllrs: Mr J Allen, Mr R Gardiner, Mr M Steptoe and Mr S Sterry).

To receive the report: None

120_{12/13} Advisory Charity Status Committee

(Cllrs: Mrs J Bulman, Mrs I Knight, Mr R Gardiner and Mr M Steptoe).

To receive the report: None

121_{12/13} Advisory Financial Committee:

(Cllrs: Chairman, Vice Chairman and Ward Councillor).

To receive the report: None

The Chairman allowed information and discussion of the previous evenings AFC meeting (8th August 2012).

Items as reported as discussed by the AFC:

- i £30K funds placement recommended to go into Government Income Bonds. £25,000 into High Rate (tied up)? and £5,000 instant access (Clerk to research interest rates, etc).
- ii Employment issues to P&C.
- iii Written contracts to P&C.
- iv Councillor Mrs J Bulman's balance sheet was recommended to be utilized, updated and analyzed quarterly by the Finance Committee with recommendations for the full Council.
- v Cost consequences of a Charity setup for the WLR will be based on the WLR recommendations research.
- vi V/H gas supply costs to Agenda item: Finance.
- vii Selected invoices from May 2012 to date for scrutiny.

Next Meeting dates:

- i AFC: 14th August 2012 at 7pm Village Hall,
- ii Extraordinary Council Meeting (AFC and WLR re: terms/job description of a proposed WLR manager) on 23rd August 2012.
- iii Extraordinary Council Financial Meeting re: Precept for 2013-2014 on the 30th October 2012.

122_{12/13} Advisory Health and Safety Committee

(Cllrs: Mr Gardiner, Mrs I Knight, Mr M Pearmain and Mr S Sterry and public member Mr C Wood).

To receive the report: None

The Clerk forwarded: Health and Safety Suggestions/queries and COSHH advice to the Committee. *The Chairman to respond.*

123_{12/13} Advisory Internal Audit.

(Cllrs: Mr R Gardiner, Mr M Steptoe, and Mr J Allen).

To receive the report: None

124_{12/13} Advisory Parish Council Publicity Committee

(Cllr: Mrs J Bulman, Mr A Jones and Mr M Steptoe)

The report was received and discussed – Councillor Mr A Jones and committee were thanked for the green flag coverage in local papers with a 2 page spread reported to be coming in the Echo – a PC leaflet of local news is to be prepared, the format and costs to be approved by the October meeting. Distribution by all to be discussed.

Next Meeting date.....

125_{12/13} Advisory Village Centre Committee

(Cllrs: Mrs J Bulman, Mrs I Knight, Mr R Gardiner and Mr M Steptoe).

To receive the report: None

126_{12/13} The Village Hall Committee:

(Cllrs: Mrs J Bulman, Mr R Gardiner (Chairman), Mrs I Knight, Mr A Jones and representatives of the Hall Users).

The Minutes were received by all.

Matters arising were discussed and Employment issues were moved to P&C.

Next Meeting date: 2nd October 2012.

127_{12/13} To Receive the Minutes of the Wildlife Committee Meeting of 23rd July 2012.

(Cllrs: Mr Gardiner (Chairman), Mrs I Knight, Mr M Pearmain and Mr S Sterry and public member Mr Tony Golab).

The Minutes were received by all.

The Green Flag award and presentation was discussed together with other matters arising.

Contract issues were moved to P&C.

Next Meeting date: 2nd October 2012.

128_{12/13} The Village Sign 'post':

Discussion was moved to P&C.

129_{12/13} Playspace:

The Clerk reported nothing untoward.

130_{12/13} Planning.

New Applications: None.

Appeals: None.

Delegated and Development Committee Planning decisions: None.

Alleged Planning Contraventions: None.

131_{12/13} Correspondence.

An e/letter July 2012 from Wheeldon and Deacon re: the Wildlife Reserve Land and Anglian Water Land concluding their research on behalf of the BMPC, was read to the Council.

i An e/letter August 2012 from Clive Mayhew re: Community Speed Watch. The Essex police will provide training, road side Notice Boards, insurance, etc for any Community Group taking part. They have a limited number of Radar guns available.

ii An organised Community Speed Watch may, in time help to deter the minority of the public using our speed restricted roads, as race tracks.

iii A letter August 2012 from RDC re: 2012 Strategic Housing Land Availability Assessment (SHLAA) Review consultation for the RDC, to be circulated to all.

iv A letter August 2012 from ECC re: Winter salt supply was discussed and it was agreed to apply to receive 1 tonne, as last year.
v Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc are placed on the table.

132^{12/13} Finance.

i A Financial Statement for the period ending 3rd August 2012 was recorded.
ii The Clerk reported re: the Audit Commission's detail request for 2011-2012 was recorded.
iii i The Clerk reported re: The costs for a survey for a gas supply to the Village Hall is £400-00 before a supply is installed.
ii After discussion it was agreed that the Village Hall Committee should look further into the matter (taking into account the three-phase electrical supply already installed and make recommendations to the BMPC.
iii Councillor Mr S Sterry volunteered to have the old gas supply (installed in the hall), looked at by a professional.
iv An Invoice August 2012 Mr Pitts invoice 76164 General Green Maintenance @ £242-00 was recorded.
v An Invoice August 2012 Mr Pitts invoice 76163 Green bins waste/litter disposal @ £60-00. WL was recorded
vi An Invoice August 2012 Mrs I Knight reimburse Prints/laminations/fuel for CPB @ £36-39. WL was recorded
vii An Invoice August 2012 Mrs I Knight reimburse April-June quarter Mileage claim x 196 miles @ £88-20. WL was recorded
viii An Invoice August 2012 Mr T Golab reimburse Petrol and tool lubricants/gloves @ £62-86. WL was recorded
ix An Invoice August 2012 EALC invoice Chairman's Day 1 (Day Course) @ £65-00 was recorded.
x An Invoice August 2012 A&J Lighting invoice 7 repairs: 2 new head replacements, 1 destroyed, 1 condemned @ £1,006-26 was recorded.
xi An Invoice August 2012 Wheeldon & Deacon re: Professional Services, Anglian Water Land/BMPC WL land @ £882-00 was recorded.
xii An Invoice August 2012 RHALC invoice Annual subscription @ £10-50 was recorded.
xiii An Invoice August 2012 Trade Point July invoice Wheelbarrow, bolts and round wire nails @ £60-63. WL was recorded
xiv The payment July 2012 to Mr Pitts invoice 76156 - General Green Maintenance @ £287-00 was recorded.
xv The payment July 2012 to Mr Pitts invoice 76157 - Green bins waste/litter disposal @ £60-00. WL was recorded
xvi The payment July 2012 to GWCA Newsletter @ £70-00 was recorded
xvii The payment July 2012 to Ernest Doe account 402798 Crusader Power Scythe: @ £2,940-00. WL was recorded
xviii The payment July 2012 to Eurooffice/B Summerfield Stationery, tea/coffee makings @ £112-12 was recorded.
xix The payment July 2012 to Councillor Mr I Knight (memory stick) WL @ £6-97 u/p, as paid on the night was recorded.
xx The HSBC bank statements for July 2012 @ £30,000-00 was recorded.
xxi The D/D E-ON Invoice for Street Lighting @ £300-52 was recorded.
xxii The Clerk is keeping a log of hours of 2012 due to the increasing work load was recorded.
xxiii Resolved all of the above inc: payments, the monthly financial statements, transfers and countersigned cheques.
Proposed by Councillors: Mr M Steptoe, seconded Mr R Gardiner and agreed by all.

133^{12/13} Report from Members on Outside Bodies.

To receive verbal reports:

i Monthly Crime report: None
ii Flood Watch report: None

134^{12/13} The Roach Group/RHALC/East Area Committee

RHALC meeting 19th July 2012 to receive the report and any Matters Arising None.

135^{12/13} Streetlights:

i Clerk's streetlight survey revealed seven lights reported to A&J Lighting. Two heads were changed (one condemned by EDF and one destroyed by a passing high load). Insurance excess is at £125 per claim.
ii Resolved: All new streetlight heads replaced, to be fitted with a timer/photocell, if corresponding with the agreed layout plan.
Proposed by Councillors: Mr J Allen, seconded by Mr S Sterry and agreed by all.
iii Clerk to investigate the installation Essex Countywide, of the radio controlled lighting.

136^{12/13} Highways/Transport/P3: (All individual and PC complaints to www.essex.gov.uk).

i An e/letter from Councillor Mr S Sterry re: traffic calming in Church Road and Barrow Hall Road was recorded.
ii i New ECC speed limits on Barling Roads was recorded.
ii After discussion it was agreed to support the new speed limits on the Barling Road and Mucking Hall Road.
iii i Mrs Tomlin's email enquiry re: alleged speeding in Stonebridge.
ii After discussion it was agreed that the Clerk will again forward Mrs Tomlin's suggestions for traffic calming inc: Councillor Mr S Sterry's above requests and yellow lines on Church Road.
iv Ash tree growing in pavement opposite Shoulder Stick - Clerk has reported to Highways: ref 80811 was recorded.
v Sutton Ford/Bridge works: Sutton Road will be closed from 27/28th August for one week with traffic lights, 4-6 weeks closed to all traffic and one week following with further traffic lights.
Purdeys Estate will not be closed to traffic from the Rochford side of the bridge.
vi Councillor reports. FP2 at Bolts Farm and FP 35 at the Sewage works, are under ongoing investigation.

137^{12/13} Next Agenda Items only!

Items: Cyclists, Potholes, Advisory Admin Com to look at Written order for goods inc: terms and Conditions.

138^{12/13} Private and Confidential:

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

Paragraph 9

139^{12/13} Date and time of the next Parish Council Meeting.

11th OCTOBER 2012

Agreed:

7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

There being no further business the Chairman closed the meeting at 10.33pm.

6th October 2012.

Mr B Summerfield
BMPC Clerk.

