

MINUTES
OF THE BARLING MAGNA PARISH COUNCIL MEETING
HELD ON THURSDAY 8th NOVEMBER 2012
 in THE BARLING VILLAGE HALL.

178_{12/13} **To Record the Members Present:**

7.30 pm.

Chairman: Councillor Mr R Gardiner

Councillors: Mrs J Bulman, Mr J Edmunds, Mr A Jones, Mrs I Knight, Mr M Pearmain and Mr M Steptoe.

Also present:

Members of the public: Mr A Bell, Mr D Buckley, Mr P Bulman, Mr B Crowhurst and Mr and Mrs T Norman.
 The Parish Clerk, Mr B Summerfield.

179_{12/13} **Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone.

Councillors : Mr J Allen (away).

180_{12/13} **To Receive Declarations of Interests:**

i All Councillors (as the Parish Council) declare an interest in the item: Village Hall Committee (as Trustees).

ii All Councillors as the Parish Council declare an interest in the item: Playspace.

iii All Councillors as the Parish Council declare an interest in the item: Barling Wildlife Reserve.

iv Councillor Mr M Steptoe has declared an interest as a governor of the Barling Primary School.

v District and Barling Magna Parish Councillor Mr M Steptoe has declared a possible conflict of interests in planning applications when representing the Parish Council at District level and therefore would:

i judge each Planning application with that in mind

ii declare the personal interest conflict, when it arose

iii will not make up his mind (for or against) until the application comes before the District Council.

iv reserves the right to change his mind.

vi i Councillor Mr M Steptoe declared an interest in Agenda item Highways, as a member of the Rochford Highways Panel.

ii Councillors: Mrs J Bulman and Mr R Gardiner declared pecuniary interests in Agenda item Finance, as members of the Barling Magna Community Association.

181_{12/13} **Vice Chairman:** The Chairman allowed nominations for the vacant position of Vice Chairman.

i Nominations were received:

i from Mr J Edmunds for Councillor Mr M Steptoe

ii from Mrs I Knight for Councillor Mr J Bulman.

ii On a show of hands Councillors Mrs J Bulman was elected to the position of Vice Chairman and signed the declaration of Acceptance of the Position of Vice Chairman

182_{12/13} **Guest Speaker:** None.

183_{12/13} **Public Forum:** 5 minutes only set aside for each Councillor, visiting Councillors and members of the public.

Ward Councillor Mr M Steptoe reported: Voting for Police County election will need a first and second choice – training courses run by the RDC – the Core Strategy and Hockley Area Action Plan are out for consultation – the Local Allocations draft is out – the RDC has held to third place in the country by less than 1% in the recycling awards – local ash trees showing signs of ‘die off’ – enforcement action on land north of Ropers Farm..

Mr Norman spoke on the current development position of the Land North of Ropers Farm.

Mr Buckley spoke on the current development position of the Land North of Ropers Farm.

Mr Crowhurst spoke on the proposed planned closures of local Postal Sorting offices at Wakering, Rochford and Canewdon and their transfer to Short Street, Southend.

184_{12/13} **The Barling Magna Parish Council Vacancy**

i The Clerk reported that he has (4th November 2012) displayed the Notices of Co-option.

Two members of the public have responded to date and the Council agreed to give further time for other members of the public to respond.

ii All received applications will be considered at the 13th December meeting.

185_{12/13} **To Receive the Minutes of the Meeting of 11th October 2012.**

The Council resolved to agree the Minutes above.

Proposed by Councillors: Mrs I Knight seconded by Mr J Edmunds and agreed by all.

The Chairman signed the Minutes as a true record.

186_{12/13} **Matters Arising** (not included on the Agenda)

i (Minute 159/i) **Salt and Winter snow.**

i Councillor considered that a risk assessment was not necessary. (*Clerk will further research*).

ii Councillor Mr M Steptoe will investigate the collection of salt from GT Wakering and reported that Mr S Sterry has delivered his stock.

ii (Minute 159/iii) **Xmas Parcels 2012.**

The Clerk has asked Mrs D Dobson to carry out a risk assessment covering nut allergies (Note in the Parcels), as required by the Insurance and sensible clothing and shoes, etc, etc, when delivering the Parcels.

A sample Parcel was displayed for the Council. All welcomed and approved.

iii (Minute 162/i) **Accident Book and a First Aid kit for the VH users?**

The Clerk reported: That a First Aid Kit was in the Village Hall and that Gillian Gates was providing an Accident Book.

Councillor Mr M Steptoe reminded the Council that: tear-out leaves are required in an accident book.

iv (Minute 162/ii) **The Committee Room kettle extension lead.**

The Clerk reported the supply of an extension lead as requested.

v (Minute 163/iii) **The WLR Risk Assessment copies.**

The Clerk reported the receipt of two Risk assessment copies for the volunteer days.

vi (Minute 163/iv) **Potential tree hazards WLR;**

The Clerk reported he has emailed Mr Marcus Hotton again for a response with a cc to MS.

- vii (Minute 163/v) The Land Registration document WLR.
The Clerk produced a large copy of the Land Registration of the WLR showing that the trees to the frontage were the responsibility of the BMPC. All agreed.
- viii (Minute 163/v/iii) Trees adjacent to MHR on either side of the WLR.
The Clerk reported he has emailed Essex Highways to report the dangerous half fallen trees on Mucking Hall Road.
- ix (Minute 171/iii) New type of Photocell for streetlights.
The Clerk reported is trying to get a price for supply of a different type of streetlight photocell.
- x (Minute 171/iv) The old cast iron streetlight on Church Road.
The Clerk reported has asked A&J to remove the P6 Church Road cast iron streetlight and place in the Village Hall grounds.
- xi (Minute 172/i) Official/Essex Councillor/etc to talk to the BMPC re: local speed limits, etc.
The Clerk reported has emailed an invitation to South Essex Highways to speak to the BMPC at the December /January meeting re: speed limits and local roads.
- xii (Minute 172/ii) The Clerk's letter of September 2012 re: traffic calming?
The Clerk reported he has again requested an answer to his previous emails re: local traffic calming and yellow lines in Church Road.
- xiii (Minute 174) Percentage of a public vote on the Precept: information?
The Clerk read to the Council a note of information re: Localism and public vote if the Precept is outside guidelines. Awaiting a December government update.

187_{12/13} The Web Site

- i The Clerk reported the new website was now up and running as requested and that councillors have the ability to change any part of the website (colouring, pictures, content, etc.)
- ii Councillor Mrs J Bulman reported her email address was out of date.

188_{12/13} Matters Arising from Minutes of the Village Hall Committee of 2nd October 2012.

Councillor reports: None.

189_{12/13} Matters Arising from Minutes of the Wildlife Committee of 2nd October 2012.

- i Councillor Mr M Steptoe requested a copy of the protected species survey into the pond life carried out prior to the excavation and the new size of the pond.
- ii Councillor Mrs I Knight informed the Council: a survey into the pond wildlife was carried out by Councillor Mr S Sterry and Mr T Golab and actions taken based on advice from Environment Agency on the due process, prior to the extension to the pond.
- iii The Risk assessments for the volunteer days of 27th and 28th September the WLR are received.

190_{12/13} The Village Sign 'post':

- i Councillor Mr A Jones Sign post estimate report, to be completed asap.
Clerk to email another drawing of dimension to Councillor Jones.

191_{12/13} Playspace:

The Clerk's report. None

192_{12/13} Planning.

- i Application no 12/00616/FUL Stonebridge Paddocks, Barrow Hall Road (Construct Front Porch) – The PC support.
- ii Appeals: The Cory refused application was placed on the table and discussed.
 - Light pollution from the site is a concern of locals.
 - Paglesham and Great Wakering to be asked if they have their own light pollution concerns re: the Cory site.

iii Councillor reports: None

193_{12/13} Correspondence.

- i An email of October 2012 from Mrs S Buckley to Councillor Mrs I Knight re: potential organic farming shop was noted.
- ii An e/letter October 2012 from Councillor Mrs J Bulman will be dealt with by the Clerk.
- iii The Clerk's letter November 2012 to Mr P Bulman (FOI) request for items of Financial record from 2010 onwards was recorded. (*Clerk to forward letter to all*)
- iv An e/letter October 2012 to Mr I Clark re: request for information on the WLR was recorded.
- v Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc were placed on the table.

194_{12/13}. Adjournment: 9.05 pm – 9.16pm.

195_{12/13}. Finance (a).

- i To receive a Financial Statement for the period ending 3rd November 2012.
- ii
 - A further Invoice dated 02/10/2012 was received from Barling Magna Community Association/Barling Magna Party Club) Catering for voluntary day @ £300-00 was moved to P&C for discussion.
 - Resolved: The BMPC authorised the above cheque (the Barling Magna Party Club) to be co-signed outside the meeting, upon the Clerk's receipt of the requested details of the persons served and items supplied, by Councillor Mrs I Knight.
Proposed by Councillors: Mr M Pearmain, seconded by Mr M Steptoe and agreed by all.
- iii The donation to Rochford and Rayleigh CAB @ £100-00 was recorded.
- iv The donation to Rochford District Community Archive re: Mr R Kirton (website) @ £150-00 was recorded.
- v An Invoice November 2012 from Mr Pitts re: 76178 Green bins waste/litter disposal @ £75-00 WL was recorded.
- vi An Invoice November 2012 from Mr Pitts re: 76177 General Green Maintenance @ £187-00 was recorded.
- vii An Invoice November 2012 from Mrs D Dobson re: Xmas parcel purchases and Streetlight prizes @ £367-00 was recorded.
- viii An Invoice October 2012 from Mr T Golab re: Wild bird food, Petrol for tools, 47 six foot canes @ £89-60 WL was recorded.
- ix An Invoice October 2012 from Trade UK re: Round Bell pot, Gloves and Wood treatments @ £74-09 WL was recorded.
- x An Invoice October 2012 from GWCA/ B Summerfield re: Newsletter @ £70-00 was recorded.
- xi An Invoice October 2012 from Mrs I Knight re: reimburse Quarterly Mileage July-September 2012 @ £65-70 WL was recorded.
- xii The payment October 2012 to Mr Pitts 76168 Green bins waste/litter disposal @ £75-00 was recorded.
- xiii The payment October 2012 to Mr Pitts 76169 General Green Maintenance @ £237-00 was recorded.
- xiv The payment October 2012 to Audit Commission 4042077 Annual Audit 31st March 2012 @ £372-00 was recorded.
- xv The payment October 2012 to Reliable Fire Service 120880 Service Fire Extinguishers / Barn @ £38-64. WL was recorded.
- xvi The payment October 2012 to Reliable Fire Service 120881 Service new Fire Ex/VH £125-05 less credit @ £70-39 @ £54-66 was recorded.
- xvii The payment October 2012 to Eurooffice/B Summerfield reimburse1750074 Chemicals/VH & Carts Mrs I Knight @ £78-97 was recorded.
- xviii The payment October 2012 to Ernest Doe 437795 Strimmer line @ £35-00. WL was recorded.
- xix The payment October 2012 to Ernest Doe 437796 27.2cc Ergo Start Loop Handle @ £280-01. WL was recorded.
- xx The payment October 2012 to Ernest Doe 441298 Rag fork @ £29-99. WL was recorded.

- xxi The payment October 2012 to Mr Pitts 76171 Green bins waste/litter disposal @ £60-00. WL was recorded.
- xxii The payment October 2012 to Mr Pitts 76173 General Green Maintenance @ £187-00 was recorded.
- xxiii The payment October 2012 to B&Q/Mrs I Knight Laguna BBQ @ £60-00. WL was recorded.
- xxiv The payment October 2012 to Morley/Mr S Sterry Propane refill @ £26-92. WL was recorded.
- xxv The payment October 2012 to Essex and Suffolk Water to supply March-September 2012 @ £30-60. WL was recorded.
- xxvi The payment October 2012 to Tradepoint Barn: locks, bits, window handles, rawlplugs, spindle bars @ £66-86. WL was recorded.
- xxvii The HSBC bank statements for October 2012 @ £30,000-00 was recorded.
- xxviii The D/D E-ON Invoices for Street Lighting @ £300-52 was recorded.
- xxix The Co-op Bank Account is open was recorded.
- xxx The Clerk is keeping a log of hours of 2012 due to the increasing work load was recorded.
- xxxi To Resolve all of the above inc: payments, the monthly financial statements, transfers and countersigned cheques. Proposed by Councillors: Mrs I Knight, seconded by Mr M Steptoe and agreed by all.

196^{12/13}. Finance (b).

- i The Clerk drew the Councils attention to an omission in the Minutes of May and June 2012 that his research has revealed, as prompted by a FOI request.
- ii The Clerk's research shows that the authority for the signing of the cheque was mistakenly, not recorded in the Minutes (under Finance) or its absence picked up by Councillors.
- iii The resolved Financial Monthly statements of May and June 2012 signed by the chairman on behalf of the Council, show that the cheque/cheque stub were authorised by the Parish Council on 17th May 2012 and co-signed by two Councillors.
- iv The Minutes of the AGM of 17th May 2012 reflect the proposed delivery of the Sign (Minute 27 12/13).
- v The Minutes of the meeting of 14th June 2012 reflect the delivery of the Sign and aftermath (Minute 65 12/13).
- vi The Invoice 1276 Harry Stebbing Workshop, and PC payment is recorded as paid on 19th May 2012.
- vii After reviewing the supporting paperwork the BMPC agreed:
Resolved: The correction of the Minutes of May 2012 with the addition of the note of the payment of Invoice 1276 to Harry Stebbing Workshop, for the supply and delivery of the double sided Village Sign @ £3,904-00.
Proposed by Councillors: Mr M Steptoe, seconded by Mr M Pearmain and agreed by all.

197^{12/13} Report from Members on Outside Bodies. To receive verbal reports:

i Monthly Crime report: None Councillor Mrs J Bulman to contact the local police.

ii Flood Watch report: None

198^{12/13} RHALC/East Area Committee

Councillor reports: None

199^{12/13}. Streetlights:

Pole replacements by UK Power Networks:
The Clerk reported his conversation with the engineer working on the electricity pole replacements and their confirmation that all items attached to their poles are transferred to the new poles.

Councillors reports. None.

200^{12/13} Highways/Transport/P3: (All individual and PC complaints to www.essex.gov.uk).

Councillor Mr M Steptoe declared an interest as a member of the Rochford Highways Panel and reported that all communications and enquiries with Essex Highways must now go via www.essex.gov.uk.

201^{12/13} WLR Charity set up:

- i The Advisory Wildlife Committee notes of their recommendations of ? September 2012 is reported not available.
- ii Agreed: a meeting of the Advisory Charity Status Committee (Cllrs: Mrs J Bulman, Mrs I Knight, Mr R Gardiner and Mr M Steptoe) to meet to bring their WLR Charity status recommendations to the full Council and to be held at the VH on Tuesday 13th November 2012.

202^{12/13}. Adjournment: 9.41 pm – 9.46pm.

Mr Alan Bell recalled his experience of a 'Sensory Trail' for youth and recommended a sponsored 'Sensory Trail' for the WLR. Councillor Mr M Steptoe has links through his RDC portfolio holding.

203^{12/13} Next Agenda Items only!

Items: Newsletter 'coms' - Police to the next meeting – JB exercise parks in France and Smiley Speed control lights - AJ on local speeding – Vacancy in the WLR Committee. Councillor Mr A Jones volunteered for the Wildlife Reserve Committee – MP to provide the new Police officer contact numbers.

204^{12/13} Private and Confidential:

Pursuant to the provision of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960:
(A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies)

Therefore: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw to allow the discussion on exempted items:

- i Village Hall contracts:
- ii Quotations for supplies:
- iii Wildlife Reserve contracts.
- iv A General contract:
- v Potential land acquisition:

205^{12/13} Date and time of the next Parish Council Meetings.

i An Advisory Financial Meeting Precept for 2013-2014/

Agreed: **15th NOVEMBER 2012.**
7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

ii

A Parish Council MeetingTo agree: **13th DECEMBER 2012.**

7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

There being no further business the Chairman closed the meeting at 10.24 pm.

2nd December 2012.

B Summerfield
BMPC Clerk