

**MINUTES**  
**OF THE**  
**EXTRAORDINARY BARLING MAGNA PARISH COUNCIL MEETING**  
**HELD ON MONDAY 21<sup>st</sup> JANUARY 2013**  
 in THE BARLING VILLAGE HALL.

**218<sub>12/13</sub> To Record the Members Present:**

7.30 pm.

Chairman: Councillor Mr R Gardiner

Councillors: Mr J Allen, Mr J Edmunds, Mr A Jones, Mr M Pearmain and Mr M Steptoe.

**Also present:**

Members of the public: Mr P Bulman.

The Parish Clerk, Mr B Summerfield.

**219<sub>12/13</sub> Apologies and reasons for absence:**

Received by the Clerk in person via: email, letter and telephone.

Councillors : Mrs J Bulman (via chairman), Mrs I Knight (away).

**220<sub>12/13</sub> To Receive Declarations of Interests:**

i All Councillors (as the Parish Council) declare an interest in the item: Village Hall Committee (as Trustees ).

ii All Councillors as the Parish Council declare an interest in the item: Playspace.

iii All Councillors as the Parish Council declare an interest in the item: Barling Wildlife Reserve.

iv Councillor Mr M Steptoe has declared an interest as a governor of the Barling Primary School.

v District and Barling Magna Parish Councillor Mr M Steptoe has declared a possible conflict of interests in planning applications when representing the Parish Council at District level and therefore would:

i judge each Planning application with that in mind

ii declare the personal interest conflict, when it arose

iii will not make up his mind (for or against) until the application comes before the District Council.

iv reserves the right to change his mind.

vi Councillor Mr M Steptoe declared an interest in Agenda item Highways, as a member of the Rochford Highways Panel.

vii Councillor Mr A Jones declared a non pecuniary interest in item 12 the Village Sign 'post', as a quotation was from his neighbour.

**221<sub>12/13</sub> Guest Speaker: None.**

**222<sub>12/13</sub> Public Forum: 5 minutes only set aside for each Councillor, visiting Councillors and members of the public.**

Councillor Mr M Steptoe reported: the dog bin by All Saints, Church Road is to be looked at – the Local Council Tax Support Scheme is advertised – will investigate the responsibility for local roads (MHR) for Councillor Mr A Jones.

**223<sub>12/13</sub>. The Barling Magna Parish Council Vacancy**

The Clerk reported: Mr P Morris has withdrawn his application and there is now only one application for Co-option.

**224<sub>12/13</sub> To Receive the Minutes of the Meeting of 8<sup>th</sup> November 2012.**

The above Minutes were received and resolved agreed.

Proposed by Councillors: Mr J Edmunds, seconded by Mr M Steptoe and agreed by all.

**225<sub>12/13</sub>. To Receive the Minutes of the Meeting of 10<sup>th</sup> January 2013.**

The above Minutes were received and resolved agreed.

Proposed by Councillors: Mr M Pearmain, seconded by Mr J Allen and agreed by all.

**226<sub>12/13</sub> Matters Arising (not included on the Agenda)**

i (Minute 186/i) Salt and Winter snow responsibilities.

The salt/grit in bins supplied by the BMPC was discussed and agreed that the salt was for those who needed it.

The Clerk reported that he had topped up all bins (15 sacks) prior to the snowfall.

Councillor Mr A Jones reported that he had with Mr Chris Tabor distributed and topped up the Salt boxes in the Parish.

A notice in each salt bin requests that the last sack of salt be left and the Clerk be notified of the need for topping up.

Councillor Mr A Jones volunteered to further check bins when necessary.

Agreed to advertise that the salt is there for those who need it.

ii (Minute 186/ii) Xmas Parcels distribution and Xmas Lights results 2012.

i Mrs D Dobson's email report was read to the Council and a warm vote of thanks was proposed by the Chairman supported by the whole Council.

Some 37 Parcels made up of Christmas items were distributed to the elderly in the Parish.

ii The results of the Xmas lights judging are:

1<sup>st</sup> 11, Kimberley Road, 2<sup>nd</sup> 1 Mucking Hall Road, 3<sup>rd</sup> 3a, Church Road and 4<sup>th</sup> 33, Kimberley Road.

Highly commended Peartree Cottage. Congratulations to all.

iii A letters of thanks to be sent to Mrs Dobson and Mrs Pearmain for their community spirited efforts from the BMPC.

iii (Minute 186/xi) Official/Essex Councillor/etc to talk to the BMPC re: local speed limits, etc.

The Clerk reported no response to date.

Councillor Mr A Jones suggested inviting Mr Nick Holston to talk.

iv (Minute 192/ii) Alleged light pollution (Cory's)

The Clerk reported: The Paglesham and Great Wakering Clerk's have reported no complaints.

v (Minute 197) Police visit

The Clerk reported: Local police will visit at the next meeting 14<sup>th</sup> February 2013.

vi (Minute 203) Proposed BMPC Newsletter

A publicity meeting to be arranged and Councillor Mr A Jones to bring to the next meeting a proof of what is intended and a cost analysis.

**227<sub>12/13</sub> The Web Site**

i The Clerk reported that the Minutes were up to date except for September 2012.

ii The Clerk requested guidance from the Council, as the September Minutes were not written up by the Clerk and contains P&C information.

iii It was agreed that the Clerk update the Minutes for the website with the P&C items removed.

## 228<sup>12/13</sup> Matters Arising from Minutes the Village Hall Committee of 4<sup>th</sup> December 2012.

The Chairman's conversations with the WI are moved to P&C.

## 229<sup>12/13</sup> Matters Arising from Minutes of the Wildlife Committee of 4<sup>th</sup> December 2012.

i i Councillor Mr M Steptoe's request for a copy of the protected species survey into the pond life carried out prior to the excavation and the new size of the pond was received and discussed.

ii Councillor Mr M Steptoe suggested that the new pond size should be verified and registered with Planning, RDC.

ii A Freedom of Information request from Mr N Bright, of 3<sup>rd</sup> December 2012 and the Clerk's response was recorded.

iii An email from the Clerk to Mr S Sterry requesting a copy of the WLR Committee's survey was recorded.

iv A Freedom of Information Act request from Mr S Sterry of 12<sup>th</sup> December 2012 and the Clerk's response was recorded.

v i The Clerk's information request: Question

Was a professional ecological wildlife survey of protected species and habitats carried out by the Barling Wildlife Reserve Committee, prior to the mechanical excavation of the pond and surrounding meadows by the Essex and Suffolk Water volunteers in September 2012 was recorded.

ii After discussion it was Resolved that: A survey was carried out although not a professional one.

Proposed By Councillors: Mr M Steptoe, seconded by Mr M Pearmain and agreed by all.

iii Agreed: An Ecological Survey report of the Wild Life Reserve to be carried out every year/years as recommended by guidelines from Experts.

*The Clerk to expedite.*

## 230<sup>12/13</sup> The Village Sign 'post':

Councillor Mr A Jones declared a non pecuniary interest in this item the Village Sign 'post', as a quotation was from his neighbour.

i Three 'post' quotes were received:

Stebbing (roughly £900), Van Nicholls Restorations (9 inch square EKKI post @ £800) and via the Clerk (8 inch Oak Post @ £163-16) plus machining only.

ii A proposal to accept the Van Nicholls estimate was not carried.

iii After discussion it was agreed;

i the Clerk will send the agreed dimensions to all

ii The Clerk to arrange a quotation from a local carpenter, for machining and fitting the supplied post to the installed socket,

## 231<sup>12/13</sup> Playspace:

i The Clerk's report: None

ii A ROSPA inspection agreed.

iii A request from users of the Playspace for additional netting along the new side fence and bottom fence was received.

*Clerk to cost*

## 232<sup>12/13</sup> Planning.

i Delegated Planning Decisions:

Application no: 12/00680/FUL 52, Kimberley Road, Little Wakering (Construct Single Storey Sloped Roofed Rear Extension) - The PC have no objections and support, was approved by the Council.

ii Planning Applications: None

iii Approvals: 493, LWR, Barling was noted.

iv Councillor reports: There is enforcement action applicable to the land to the side of Ropers Farm.

## 233<sup>12/13</sup> Correspondence.

i i A letter of Notification of Retirement from Mr B Summerfield of 5<sup>th</sup> January 2013 was recorded.

ii A meeting of the Administration Committee will meet at the Clerk's address on 24<sup>th</sup> January 2013 to discuss the way forward.

ii E/letters 5<sup>th</sup> & 11<sup>th</sup> December 2012 from Councillor Mr A Jones re: Farmers Market and other ideas Pop up Pub, etc were discussed. Councillors Jones will talk with the Hockley Farmers Market – a suggested date was put forward of 16<sup>th</sup> February 2013?

iii An e/letter November 2012 from RR CAB re: BMPC and RDCAG donations were recorded.

iv A letter 19<sup>th</sup> December 2012 to Mrs R Pearson and family re: Condolences on the passing of Roy was recorded.

v A letter 7<sup>th</sup> December 2012 to Mr Norman and Mr Morris re: cancelation of the December PC meeting was noted.

A letter 7<sup>th</sup> November 2012 to Mr P Bulman re: FOI requests and the Clerk's response was recorded.

vii A letter 7<sup>th</sup> December 2012 to Mr P Bulman re: FOI requests and the Clerk's response was recorded.

viii A policy on BMPC condolences was requested by Councillor Mr M Pearmain, which was discussed and agreed that the Clerk and Chairman be responsible for letters of condolence.

ix Scout Leader Mr Hugh Linsdell's sad demise is recorded. *Clerk to forward a letter of condolences.*

x Publications and General Information inc: EALC County Update and Bundles, Making the Links, Fieldwork, Bus timetables, Bus Maps, Meetings open to the Public, etc were placed on the table.

## 234<sup>12/13</sup> Finance (Dispensations):

i The Localism Act of 1<sup>st</sup> July 2012 has raised some necessary (NALC/EALC agreed) Dispensations for Councillors working on and proposing the Precept for 2013-2014 as they are local ratepayers.

*Quote:* EALC advice would be that prior to resolution of its budget and precept, a motion be passed delegating the Power to grant Dispensations to the Clerk.

Members should then apply to the Clerk for a Dispensation in this matter. Councillors can then discuss and agree the Precept.

ii Resolved: The Council empower the Clerk to grant dispensations to Councillors (as local ratepayers) via a written Precept dispensation request, received from individual Councillors.

Proposed by Councillors Mr R Gardiner, seconded by Councillor Mr M Pearmain and agreed by all.

iii The Clerk received and accept written requests from Councillors: Mr J Allen, Mr J Edmunds, Mr A Jones, Mr M Steptoe for dispensation as above.

iv The Clerk granted dispensations, as so requested.

v Councillors Mr R Gardiner and Mr M Pearmain are not ratepayers of the Parish, do not have a conflict of interests and therefore do not need dispensations.

### 235<sub>12/13</sub> An unsafe resolution:

i The Clerk advised that the decision item 216 12/13 a resolution on the Precept for 2013-2014, was unsafe due to the fact that the dispensation process (Precept) had not been Resolved at that time.

ii Resolved that Minute 21612/13 is overturned.

Proposed by Councillors: Mr J Allen, seconded by Mr M Pearmain and agreed by all.

### 236<sub>12/13</sub>. The Notes of the Advisory Finance Meeting of the 15<sup>th</sup> November 2012.

Were not further discussed.

### 237<sub>12/13</sub> The Precept demand on Rochford District Council for 2013-2014.

i The Clerk reported that the government have decided that Parish Council's will not be capped this coming financial year.

ii Resolved the Precept on the Rochford District Council for 2013-2014 is as (£ 35,840 last years demand) plus 3% @ £ 36,915-00 Total.

Proposed by Councillors: Mr J Allen, seconded by Mr J Edmunds and agreed by all.

### 238<sub>12/13</sub> To resolve the division of the current BMPC balances:

i Three Santander accounts:

Current, Business and Wildlife,

ii The HSBC Community account.

iii The two new Co-operative accounts:

Current and Business

iv The division of funds above was discussed and in order to take advantage of interest available at the Co-operative Bank and for the extra security of spreading the financial risk.

Parish Council funds in Banks, etc are not covered by the FSA in the event of a bank collapse.

v It was agreed that the first step initially was:

vi Resolved:

£20,000 to be moved from the HSBC account to the business account opened at the Co-operative Bank.

Proposed By Councillors: Mr J Allen, seconded by Councillor Mr R Gardiner and agreed by all.

### 239<sub>12/13</sub> Finance.

i A Financial Statement for the period ending 3<sup>rd</sup> January 2013 was recorded.

ii An Invoice December 2012 from B Summerfield/Women's Institute re: Annual Rent @ £250-00 was recorded.

iii An Invoice December 2012 from Mr Pitts re: 76181 Litter bins @ £60-00 WL was recorded.

iv An Invoice December 2012 from Mr Pitts re: 76182 General Green Maintenance @ £187-00 was recorded.

v An Invoice December 2012 from Eurooffice re: Catering supplies @ £35-83 WL was recorded..

vi An Invoice December 2012 from Mr T Golab re: Bird seed and Petrol for machinery @ £44-05 WL was recorded.

vii An Invoice December 2012 from A&J Lighting re: 25481 three reported streetlight faults @ £115-80 was recorded.

viii An Invoice December 2012 from GWCA re: Newsletter (Spring) @ £70-00 was recorded.

ix An Invoice December 2012 from B Summerfield/U Refill Toner Ltd re: Laser toner recharge @ 19-38 was recorded.

x The payment November 2012 to BMCA/Barling Magna Party Club Catering for voluntary day @ £300-00 was recorded.

xi The payment November 2012 to Rochford and Rayleigh CAB @ £100-00 was recorded.

xii The payment November 2012 to Rochford District Community Archive re: Mr R Kirton (website) @ £150-00 was recorded.

xiii The payment November 2012 to Mr Pitts re: 76178 Green bins waste/litter disposal @ £75-00 WL was recorded.

xiv The payment November 2012 to Mr Pitts re: 76177 General Green Maintenance @ £187-00 was recorded.

xv The payment November 2012 to Mrs D Dobson re: Xmas parcel purchases and Streetlight prizes @ £367-00 was recorded.

xvi The payment November 2012 to Mr T Golab re: Wild bird food, Petrol for tools, 47 6 foot canes @ £89-60 WL was recorded.

xvii The payment November 2012 to Trade UK re: Round Bell pot, Gloves and Wood treatments @ £74-09 WL was recorded.

xviii The payment November 2012 to GWCA/ B Summerfield re: Newsletter @ £70-00 was recorded.

xix The payment November 2012 to Mrs I Knight re: reimburse Quarterly Mileage July-Sept 2012 @ £65-70 WL was recorded.

xx The HSBC bank statements for November/December 2012 @ £30,000-00 was recorded.

xxi The D/D E-ON Invoices November for Street Lighting @ £310-54 was recorded.

xxii The D/D E-ON Invoices December for Street Lighting @ £300-52 was recorded.

xxiii Resolved all of the above inc: payments, the monthly financial statements, transfers and countersigned cheques.

Proposed by Councillors: Mr M Pearmain seconded by Mr R Gardiner and agreed by all.

### 240<sub>12/13</sub> Report from Members on Outside Bodies.

To receive verbal reports:

i Monthly Crime report: Councillors reported 2 thefts in Church Road and a diesel theft from the Barling/MH Road.

ii Flood Watch report: None

### 241<sub>12/13</sub> RHALC/East Area Committee

Next meeting on 17<sup>th</sup> January 2013 8pm. Noted.

### 242<sub>12/13</sub> Streetlights:

i Councillors reports. None

ii Clerk's report: Survey and light out report to A&J contractors and a further Clerk's complaint re: repaired but non working Streetlight in the Barling Road.

### 243<sub>12/13</sub> Highways/Transport/P3: ( All individual and PC complaints to [www.essex.gov.uk](http://www.essex.gov.uk) ).

Councillor Mr M Steptoe reported: The yellow lines at the corner of LWR and Church Road is on a list to be discussed by ECC, Highways.

### 244<sub>12/13</sub> The Barling Parish Plan

The Chairman's report: None - PP members not present.

### 245<sub>12/13</sub> Next Agenda Items only!

Items: None.

### 246<sub>12/13</sub> Standing Orders:

The PC resolved to override the Standing Order (10.30pm finishing time) in order to complete business.

247<sup>12/13</sup> Private and Confidential:

Pursuant to the provision of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960:  
( A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies)  
Therefore: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw to allow the discussion on exempted items:

- i Village Hall contracts:
  - i Freehold reports were discussed.
  - ii A Contract of Employment was discussed.
  - iii Quotations for equipment and installations were discussed.
- ii WLR contracts.
  - i The costs of a Manager to be discussed by the next Advisory Finance Committee meeting.
  - ii A contract was agreed.
  - iii The suggested combining of Charities are to be investigated.
  - iv Potential land acquisition was discussed

248<sup>12/13</sup> Date and time of the next Parish Council Meetings.

Agreed: 14<sup>th</sup> FEBRUARY 2013.  
7.30pm at the Village Hall, Little Wakering Road, Barling Magna.

There being no further business the Chairman closed the meeting at 10.54pm.

The Chairman apologised in advance for his absence at the next meeting above.

9<sup>th</sup> February 2013.

B Summerfield.  
BMPC Clerk.