

BARLING MAGNA PARISH COUNCIL

Minutes of the Barling Magna Parish Council held on Thursday 10th October, 2013, in the Barling Magna Village Hall, Barling Magna, commencing at 7.30 p.m.

Present: Councillors Edmunds, Gardiner, Jones (Vice Chair), Knight (Chair) and Norman.

In attendance: J. Watson (Parish Clerk), S. Bines (part).

- 1. The Chairman to declare the meeting open.**
 - a. The Chairman declared the meeting open.
- 2. To receive apologies for absence.**
 - a. Apologies for absence were received from Councillors Allen, Steptoe and Pearmain.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
 - a. Declaration of Interest was received from Councillor Jones in respect of Agenda Item – London Southend Airport Airspace Change Proposal
- 4. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
 - a. No parishioners were present.
- 5. To receive reports from the County Councillor and the District Councillor for the area on any matters of interest.**
 - a. No County Councillors or District Councillors were present.
- 6. To sign as a correct record the Minutes of the Full Council Meeting held on 12th September, 2013.**
 - a. Proposed Councillor Gardiner, seconded Councillor Edmunds that the Minutes of the Full Council Meeting held on 12th September, 2013 be approved and signed as a correct record. 3 for, 2 abstentions. Carried.
- 7. To receive verbal reports from those persons representing the Council on outside bodies and to receive reports on seminars and conferences attended, to include,**
 - a. Monthly Crime Report – No meeting had been held.
 - b. RHALC – No meeting had been held.
 - c. Parish Plan Councillor Knight reported that the Parish Plan was nearing completion. The report would be a twelve page, A4 document and quotes were being obtained to print this.
- 8. Financial Matters.**
 - a. Proposed Councillor Jones, seconded Councillor Edmunds that the payment requests for September/October, 2013 be approved. Carried

- unanimously.
- b. Proposed Councillor Gardiner, seconded Councillor Knight that the Bank Reconciliation as at 30th September, 2013 be approved. Carried unanimously.
 - c. Proposed Councillor Gardiner, seconded Councillor Norman that the Financial Statement for the six months to 30th September, 2013 be approved. Carried unanimously.

9. Election/Co-option Process.

- a. The Clerk reported that the statutory notices had been posted and a co-option meeting would be held later in the evening.

10. London Southend Airport Airspace Change Proposal

- a. Councillor Jones left the meeting for the duration of this item.
- b. It was agreed that the Clerk should ascertain whether the Parish Council were able to participate in the consultation regarding the Proposal to re-establish controlled airspace in the vicinity of London Southend Airport.

11. Farmers Market.

- a. Councillor Jones that the Farmers Market held on 31st August, 2013 had been very successful.
- b. The next Farmers market would be held on 2nd November, 2013. This would be followed by a Market to be held in late December.

12. "Citizen of the Year" Award.

- a. The amended rules in respect of the proposed procedure for electing the 2013/2014 "Citizens of the Year" which had been circulated prior to the meeting were considered.
- b. Proposed Councillor Gardiner, seconded Councillor Jones that subject to,
 - i. The receipt date for nominations under Rule 2 being amended to 10th November, 2013 and,
 - ii. Rule 7 being amended to exclude the words "and/or their families"The rules be agreed. Carried unanimously.
- c. It was unanimously agreed that the winners of 2013/2014 "Citizens of the Year" be finalised at the next meeting.

13. Planning Applications.

- a. No applications had been received that had not been dealt with by e-mail.

14. Correspondence.

- a. No correspondence had been received.

15. Wildlife Reserve.

- a. The written report dated 23rd September, 2013 which had been circulated previously was noted.

The meeting adjourned to hold the co-option meeting.

16. At the Chairman's discretion to exchange information.

- a. Nothing was reported.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be

transacted, it was advisable in the public interest that the press and the public be excluded and they were instructed to withdraw.

17. Village Hall.

- a. The Clerk reported that he was waiting for the final searches in respect of the proposed purchase.

18. Formal Complaint re Financial Matters.

- a. It was noted that Littlejohn LLP, in their letter dated 8th October, 2013, had advised the complainant that they did not intend to issue a report in the public interest. The Clerk reported that he had been advised that the complainant had thirty days in which to appeal against this decision.
- b. It was further noted that Littlejohn LLP's charges for investigating this matter were £882.00

Meeting closed 8.45 pm.

Date of next meeting – 14th November, 2013 – Full Council Meeting.