

BARLING MAGNA PARISH COUNCIL

Minutes of the meeting of the Barling Magna Parish Council held on Thursday 6th August, 2015, in St Mary's Church, Little Wakering Road, Little Wakering, Essex commencing at 7.00 p.m.

Present: Councillors Ashdown, Cohen (Vice Chair), Edmunds, Knight, Pearmain, Steptoe (Chair) and Street.

In attendance: County and District Councillor Seagers, J. Watson (Parish Clerk).

Members of the Public: Mr. J. Cunningham, Mrs S. Davey, Mrs J. McPherson.

MINUTES

- 1. The Chair to declare the meeting open.**
 - a. The Chair declared the meeting open.
- 2. To receive apologies for absence.**
 - a. Apologies for absence were received from Councillor R. Gardiner.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
 - a. Councillor Steptoe declared a non-pecuniary interest in Agenda Item 11 – Planning Matters.
- 4. To sign as a correct record the Minutes of the Extra-ordinary Council Meeting held on 20th July, 2015.**
 - a. Proposed Councillor Pearmain, seconded Councillor Ashdown that the Minutes of the Extra-ordinary Council Meeting held on 20th July, 2015 be signed as a correct record. 5 for, 2 abstentions. Carried.
- 5. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
 - a. Mrs Davey asked whether there had been any response to the appeal re the land to the rear of Evergreens, Kimberly Rd.
 - b. Mrs McPherson said that she would be prepared to volunteer to use a speed gun if the parish Council were to participate in the scheme.
- 6. To receive a report from the District and County Councillors for the area on any matters of interest.**
 - a. Essex and District Councillor Seagers reported on road markings that had been carried out in Great Wakering and Shopland. He also reported on the Development Committee meeting he had attended.
 - b. District Councillor Steptoe reported that the culver at the bottom of Kimberly Road had been repaired through the offices of the flood forum.

7. Financial Matters.

- a. Proposed Councillor Pearmain, seconded Councillor Ashdown that the payment requests for July/August, 2015 be approved. Carried unanimously.
- b. The Clerk reported that he had not had time to do the bank reconciliation as at 30th June, 2015. It was agreed that this matter be carried forward to the next meeting.
- c. The Clerk reported that he had not had time to do the Financial Statements for the three months to 30th June, 2015. It was agreed that this matter be carried forward to the next meeting.

8. Clerk's Report, to include,

- a. Social Media – It had been confirmed that the Parish Council social media site had closed.
- b. Rubbish and Dog Bins – This was being arranged with Rochford District Council.
- c. Speed Guns – No progress had been made on this matter. It was noted that a speed survey could be arranged through Councillor Seagers.
- d. Bus Shelter – The Clerk was awaiting details of shelters from the manufacturers. It was agreed that the Clerk should arrange to have the shelter at the junction of Mucking Hall Road and Barling Road inspected.
- e. Chair's Chain of Office – The Clerk was awaiting a proof of the insignia to go on the chain of office.
- f. Play Area – This matter was ongoing.

9. Village Hall

- a. The Clerk reported that the Project Manager working for Messrs Wheeldon and Deacon had held several site meetings with potential contractors. The Clerk had requested that the tenders be brought to a close so that they could be considered at the Council meeting scheduled for 24th September, 2015.

10. Standing Orders.

- a. The revised Standing Orders as circulated to Council were considered. Proposed Councillor Steptoe, seconded Councillor Ashdown that, subject to the amendments detailed in appendix 1 to these minutes, the new standing orders be approved. Carried unanimously.

11. Planning Matters.

- a. Planning Application 15/00452/FUL relating to 154 Little Wakering Road, Little Wakering, Essex, SS3 0JN was considered. It was agreed that the Parish Council did not have any objection to this proposal.
- b. Planning Application 15/00498/FUL relating to 1 Barrow Hall Cottages, Barrow Hall Road, Little Wakering was considered. It was agreed that the Parish Council did not have any objection to this proposal.
- c. The verbal report previously received from Mr Philip Burns together with the letter dated 30th July, 2015 from Essex County Council as previously circulated to the Council were discussed. Proposed Councillor Pearmain, seconded Councillor Knight that the Clerk advise Essex County Council that the Parish Council were still concerned

about the number of lorry movements per week, the tonnage of the lorries to be used and the route that the lorries would be taking. 6 for, 1 abstention. Carried.

d. No other Planning Applications had been received.

12. Wildlife Reserve.

a. The report from the meeting of the Wildlife Reserve Committee held on 30th July, 2015 as previously circulated to Councillors was considered.

i. Proposed Councillor Steptoe, seconded Councillor Pearmain that, subject to the Clerk obtaining a detailed specification from R.W. and J. R. Burroughs of the work to be done at the entrance to the Wildlife Reserve, he instruct them to proceed. 6 for, 1 abstention. Carried. The Clerk would obtain any necessary licence associated with the work.

ii. Proposed Councillor Ashdown, seconded Councillor Cohen that the risk assessment documentation in respect of the Wildlife reserve be updated. Carried unanimously.

iii. Proposed Councillor Edmunds, seconded Councillor Ashdown that the Clerk make enquiries with the Essex Wildlife Trust and others as to whether and on what terms they would take over the management of the Wildlife Reserve. Carried unanimously.

13. Citizen of the Year

a. The draft rules for the 2015 – 2016 Citizen of the Year Award as circulated prior to the meeting were considered. Proposed Councillor Cohen, seconded Councillor Ashdown that these rules be approved without amendment. Carried unanimously.

b. The draft timetable for the 2015 – 2016 Citizen of the Year Award as circulated prior to the meeting was considered. Proposed Councillor Cohen, seconded Councillor Ashdown that, subject to the presentation being made at the Carol Service held at the Castle pub in December, the timetable be approved. Carried unanimously.

14. Parish Plan.

a. Councillor Ashdown reported that a meeting of the parish Plan was scheduled for 7th September, 2015. It was hoped to follow this with a workshop on 12th September, 2015.

b. Proposed Councillor Steptoe, seconded Councillor Edmunds that the Council representatives on the Parish Plan should not agree any controversial issues without referring them back to Council. 5 for, 2 abstentions. Carried.

15. Correspondence.

a. No correspondence had been received since the last meeting.

16. At the Chairman's discretion to exchange information.

a. Councillor Street had attended the recent Local Community Meeting which was arranged by the police.

b. Councillors Street and Ashdown had attended the Parish Code of Conduct Seminar arranged by Rochford District Council.

c. Councillors Ashdown, Steptoe and Street had attended the Rochford District Council Parish Summit.

d. Councillor Cohen had been appointed the RHALC representative to

the EALC.

17. Exclusion of the Press and the Public.

- a. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and the public be excluded and they were instructed to withdraw.

18. Village Hall Manager.

- a. The employment of the Village Hall Manager was discussed. Proposed Councillor Steptoe, seconded Councillor Cohen that her employment be continued.

Meeting closed 8.44 pm

Date of next meeting – 24h September, 2015 – Full Council Meeting.

Issued 12th August, 2015