

BARLING MAGNA PARISH COUNCIL

Minutes of the extra-ordinary meeting of the Barling Magna Parish Council held on Thursday 3rd September, 2015, in St Mary's Church, Little Wakering Road, Little Wakering, Essex commencing at 7.30 p.m.

Present: Councillors Ashdown, Bond, Cohen (Vice Chair), Gardiner, Knight, Steptoe (Chair) and Street.

In attendance: County and District Councillor Seagers, J. Watson (Parish Clerk).

Members of the Public: Mrs S. Glover (part), Mr R. Green (part).

MINUTES

- 1. The Chair to declare the meeting open.**
 - a. The Chair declared the meeting open at 7.33 pm.
- 2. To receive apologies for absence.**
 - a. Apologies for absence were received from Councillors Edmunds and Pearmain.
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
 - a. Councillor Steptoe declared a non-pecuniary interest in respect of Agenda Item 10 (Planning Matters).
- 4. To sign as a correct record the Minutes of the Council Meeting held on 6th August, 2015.**
 - a. Proposed Councillor Street, seconded Councillor Ashdown that subject to the following amendments, the minutes of the Council Meeting held on 6th August, 2015 be signed as a correct record. 5 for, 2 abstentions. Carried. The amendments are,
 - i. Minute 12.a. should read "Proposed Councillor Steptoe, seconded Councillor Pearmain that the Clerk obtain a detailed specification from R.W. and J. R. Burroughs of the work to be done at the entrance to the Wildlife Reserve and refer this back to the Council for approval. 6 for, 1 abstention. Carried. The Clerk would obtain any necessary licence associated with the work.
 - ii. Minute 16.c. should read "Councillors Ashdown, Cohen, Steptoe and Street had attended the Rochford District Council Parish Summit.
- 5. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
 - a. No Parishioners addressed the meeting.

6. To receive a report from the District and County Councillors for the area on any matters of interest.

- a. County & District Councillor Seagers reported on
 - i. The media coverage of the industrial action being taken by the Fire Service,
 - ii. A meeting had been held with Essex County Council and work had commenced on white lining in the area.
 - iii. Councillor Seagers reiterated his request that Parish Councillors and Parishioners report any highways defects on the County website and then forward him the report number so that he could follow up.
- b. District Councillor Steptoe reported on,
 - i. The action being taken by Rochford District Council in respect of fly tipping,
 - ii. Rochford District Council would be holding training sessions on various subjects and Parish Councils would be able to send one representative to each session free of charge. Additional Councillors could attend but would be charged for. Further details would be given in due course.

7. Financial Matters.

- a. Proposed Councillor Ashdown, seconded Councillor Gardiner that the payment the requests for August/September, 2015 be approved. Carried unanimously.
- b. The Bank Reconciliation as at 31st July, 2015 was noted and the Clerk reported that, since the date of the reconciliation, cheques to the value of £2,402.69 had been issued. Proposed Councillor Ashdown, seconded Councillor Street that the Bank Reconciliation as at 31st July, 2015 be approved. Carried unanimously.
- c. Proposed Councillor Street, seconded Councillor Gardiner that the Financial Statements for the four months to 30th June, 2015 be approved. Carried unanimously.

8. Playground Report.

- a. The Playsafety report in respect of the Parish Council play space was noted.
- b. Proposed Councillor Gardiner, seconded Councillor Cohen and carried unanimously that,
 - i. Roger Cook be requested to provide the Clerk with an estimate to repair the fencing.
 - ii. Terry Farr be instructed to fill in the holes in the surface of the play space.
- c. It was noted that the padlock attached to the post at the entrance to the play space was missing. The Clerk would replace this.

9. Village Hall

- a. The Clerk reported that the tender process being undertaken by Messrs Wheeldon and Deacon had been finalised and that the Chair, Vice Chair and himself would be opening the sealed tenders in the presence of Messrs Wheeldon and Deacon on 15th September, 2015. A report would be presented to the next Council meeting on 24th September, 2015.
- b. The Clerk also reported that he had sent an "expression of interest" to

CIF and that this had been acknowledged. The committee reviewing the expressions of interest were meeting in September and, if the Parish Council's application was accepted, a detailed costing would need to be submitted.

10. Planning Matters.

- a. The e-mail dated 27th August, 2015 from Essex County Council was noted. Proposed Councillor Gardiner, seconded Councillor Knight that the Clerk advise Essex County Council that the Parish Council require further clarification as to vehicle movements, the route to be taken by those vehicles and the tonnage of those vehicles. Carried unanimously.
- b. The e-mail dated 27th August, 2015 from Icen Projects was noted.

11. Correspondence.

- a. The Clerk reported he had received the following correspondence,
 - i. Letter dated 24th August, 2015 from the Essex Association of Local Councils in respect of the Annual General Meeting being held on 24th September, 2015.
 - ii. Letter dated 25th August, 2015 from The Rochford & Rayleigh Citizens Advice Bureau in respect of their 2014/2015 Annual Report.
 - iii. Letter dated September, 2015 from Essex Air Ambulance requesting a donation to their funds. The Clerk would put this on the agenda of the next meeting.
- b. The Chair reported he had received a letter from The Rochford Hundred Vintage Tractor & Engine Club advising that they would like to make a donation to the parish Council in respect of refurbishing the Village Hall. Councillor Ashdown agreed to attend the presentation ceremony.

12. At the Chairman's discretion to exchange information.

- a. Council Street reported on flood risk alerts he had received from the Environment Agency and on the local community meeting arranged by the police which he had attended.
- b. Councillor Knight reported that a damaged Lexus car had been left in the Wildlife reserve car park. The police had been informed.
- c. Councillor Gardiner asked that the subject of Councillor Allowances be placed on the agenda of the next meeting. It was pointed out that, under the six month rule, a Special Motion would be required.
- d. Councillor Steptoe asked whether the access to the Wildlife Reserve is wheelchair friendly. Council Knight confirmed that it is.

Date of next meeting – 24h September, 2015 – Full Council Meeting.

Meeting closed at 8.35 pm

Issued 7th September, 2015