

# BARLING MAGNA PARISH COUNCIL

**NOTICE IS HEREBY GIVEN** that a meeting of the Barling Magna Village Hall Committee will take place on Thursday 6th November, 2014, in the Barling Magna Village Hall, 432 Little Wakering Road, Barling Magna, Essex, SS3 0LP commencing at 7.45 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
John Watson.  
Clerk to the Barling Magna Parish Council.

## AGENDA

- 1. The Chair to declare the meeting open.**
- 2. To receive apologies for absence.**
- 3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
- 4. To agree the Minutes of the Village Hall Committee meeting held on 3rd July, 2014.**
- 5. The meeting will stand adjourned to permit Parishioners of Barling Magna to address the Council.**
- 6. Matters arising.**
  - a. To discuss any matters arising not covered in the agenda.
- 7. Hall Hirers**
  - a. To receive a verbal report from the Hall Manager re hirers.
- 8. Hall Maintenance.**
  - a. To receive a verbal report from the Hall Manager and the Clerk re ongoing issues.
  - b. To receive a report from the Hall Manager re the heating system.
  - c. To consider the safety of the hall and to agree any action to be taken.

**9. Financial Matters.**

- a. To receive a financial report from the Clerk.

**10. Quiz Night**

- a. To agree the raffle contribution to the Christmas Quiz.
- b. To agree a working party to decorate the hall for the Christmas Quiz.

**11. Exchange of Information**

- a. At the Chair's discretion to exchange information on matters relating to the Village Hall.

Issued 31st October, 2014.